



WORLD SERVICE – BOARD OF TRUSTEES MEETING

October 25, 2020

Meeting was held by Skype and opened at 9:00 AM PT/12:00 PM ET/6:00 PM SAST with the Serenity Prayer.

The Twelve Concepts were read.

Roll call: 6 voting members present

Approval of Minutes:

August 30, 2020

Motion to approve the minutes was made and seconded.

Vote: 6 Yes, 0 No, 0 Abstained

Secretarial Housekeeping: Motion to approve 2 polls posted since the August 30, 2020 meeting was made and seconded.

Vote: 5 Yes, 0 No, 1 Abstained (Polls are listed on page 3)

Financials: Profit and Loss report was not available. Reports submitted:

- Bank Balance – October. 22, 2020
General Account: \$65,584.28
Prudent Reserve: \$20,000.00
WSC Account: \$36,632.46
Credit Balance: \$10,369.35
- Final Balance – October. 18, 2020 \$75,214.60
- Final Balance Spreadsheet (2-year span) – October 25, 2018 – October 18, 2020
- Stripe Comparison, Jan. 1, 2019 – October 18, 2019 vs Jan. 1, 2020 – October 18, 2020
Net volume from sales is down \$102,700 (36.8%)

WSO Update & Needs:

- Individual orders are increasing and make up 75% of all orders.
- Credit card balance consists mostly of printing supplies.
- New group packets are being purchased for virtual meetings.
- The Executive Director is working with the Treasurer on the 2021 budget.
- There have not been any staffing changes.
- The Executive Director is considering retiring after the 2021 WSC and would like the board to consider hiring an assistant director. Our bylaws need to be updated to include the Executive Director position. The Executive Director duties need to be completed.
- Bundle packaging cannot be implemented given the current circumstances and will be moved to tabled items.

Old Business

- Staff Salary Increases: A motion to increase staff salaries was made and seconded.
Vote: 5 Yes, 1 No, 0 Abstained



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October 25, 2020

- A motion to make the salary increases retroactive to July 1, 2020 was made and seconded.

Vote: 6 Yes, 0 No, 0 Abstained

The Executive Director will inform the CPA and staff members.

- Virtual Conference: The decision to hold the 2021 WSC virtually was passed via poll. The ad hoc committee will reconvene within the next 2 weeks to begin preparing for the next steps including testing of the necessary systems.

10-minute break was taken at 1:30 PM ET. The meeting resumed at 1:40.

- The report submitted by the ad hoc committee will be posted for comments by BOT members. The comments will be forwarded to the ad hoc committee.
- History Project: A motion to approve the project and requiring quarterly reports be submitted to the BOT was made and seconded.
- Reading Card proposal: A poll with the following 3 options will be put up to decide how to move forward on this proposal.
 - 1) Make Reading Cards available for digital purchasing.
 - 2) Make reading Cards available as view-only documents.
 - 3) Do not make Reading Cards available digitally.
- A poll will be put up to approve the Traditions Workshop proposal.

The meeting closed with the Serenity Prayer at 10:28 AM PT/1:28 PM ET/7:28 PM SAST.

The next meeting is December 13, 2020 at 9:00 AM PT/12:00 PM ET/6:00 PM SAST.



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Secretarial Housekeeping

1. Students and Processionals to Literature Committee Poll

Do you agree to send the document Students and Processionals to Literature Committee?

Results:

Yes – 6

No – 0

Abstentions – 1

2. WSC Virtual Conference Poll

Do you approve having a WSC Virtual Conference in 2021?

Results:

Yes – 5

No – 1

Abstentions – 1