

NAR-ANON FAMILY GROUPS WORLD SERVICE - BOARD OF TRUSTEES MEETING
OCTOBER 23, 2010

Meeting was held by Skype conference call.

ROLL CALL - (8) Present: 7 trustees and the Exec. Director, (4) Trustees absent, (1) Trustee joined at 8:00 PM
The meeting opened with a moment of silence followed by the Serenity Prayer at 7:10 PM, EST.

The President expressed thanks to everyone for their exceptional response to this quarter's request for reports.

APPROVAL OF CONSENT CALENDAR - The minutes of the July 31, 2010 BoT meeting were accepted as corrected. New Business item 1(b) as revised: We agreed to include the revised by-laws with the documents for the next WSC and otherwise make them available upon request.

TREASURER'S REPORT:

1. Reported that she went to WSO but the needed reports were not complete so August is still pending. She has questions before the quarterly sales tax return due next week can be done.

EXECUTIVE DIRECTOR'S REPORT:

1. An attorney recommended by NA has been retained. He is familiar with 12-step and not-for-profit organizations. We need the by-laws and the intellectual property agreements reviewed.
2. Literature printing in-house is being done on the new printer/copier. Orders are increasing. The shipping and printing areas of WSO are separated/specialized.
3. A new office staff member, who has a 12-step background, is answering phones at WSO. Another new staffer is training in the office.
4. Will meet with NA regarding the World Convention in San Diego to be held September 1-4, 2011.

OLD BUSINESS:

1. Fundraising chips/key tags:
 - a. WSO should have the financial responsibility of paying for the purchase, not a committee member or chair (committee don't have budgets at this point).
 - b. The key tags are not being distributed by WSO, but are available from the fundraising committee.
2. Mission statement for Board of Trustees: The proposed mission statement is posted on WSO-BOT. A vote to adopt will occur on WSO-BOT.
3. World Pool applications: All current trustees with terms expiring between 2012 and 2014 will need to reapply. An effort to rotate the expiring terms is needed to maintain a balance of experienced and new members on the BOT. To achieve this, current trustees may opt to reapply for terms shorter than the standard 6 years. A poll was taken among those present with expiring terms.

Two motions made and seconded, were passed unanimously, 8 in favor.

- 1) To approve the revised World Pool Application.
- 2) To post the World Pool Application with a cover letter on WSO-BOT and the delegate forum, once the letter has been written by the World Pool Committee and accepted by the BOT.
4. Website Committee: The committee has two recommendations to submit to the Board.
 - a. The committee recommends that the logo to be adopted by the whole fellowship follow the formats and colors approved by the WSC (black on white background) with the alternative of also using royal blue on a white background, where color usage is feasible.
 - b. The committee recommends that it supervise the development of a new dynamic web site based on a database-driven content management system so that the responsibility of content maintenance lies with the appropriate World Service Committees.

The BOT discussed these proposals as best we could without the committee chairperson present to explain further. No motions were made.

5. Policy & Guidelines: World Service Committee descriptions were requested by October 15, 2010. Several committees have submitted theirs. Executive committee has been extended to the end of the year.
6. Other business from the quarterly reports:
 - a. Narateen committee would like to confer with the BOT. This needs to be scheduled.
 - b. WSC committee requested the conference page be updated with the Chair's report for 2010.
7. Mentor/Mentee relationships: Discussed including alternate delegates and assigning new delegates (i.e., alternates who step up between conferences) to trustees.
8. Newcomer Packet: A member contacted WSO to express a concern regarding a paragraph on the inside of the cover page, Information for the Newcomer. The literature committee will review this pamphlet and post a revision on WSO-BOT for BOT approval. A BOT approved revision may be used between conferences provided it is marked Draft - Pending Conference Approval.

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Meeting adjourned with the Serenity Prayer at 9:05 PM EST
Respectfully submitted, Secretary
November 20, 2010