

NAR-ANON FAMILY GROUPS WORLD SERVICE - BOARD OF TRUSTEES MEETING  
APRIL 26, 2010

Meeting was held in person at the close of the WSC in San Pedro, CA. The meeting opened with a moment of silence followed by the Serenity Prayer at 11:40 AM, PST. The 12 Concepts of Service were read.

ROLL CALL - (11) present and (2) absent. Ten trustees and the Executive Director were present.

APPROVAL OF CONSENT CALENDAR - Minutes of the January 23, 2010 BoT meeting were read and accepted by all present. The secretary asked how many past meeting minutes need to be kept on the website and whether we have statistics about the number of downloads. The website committee chair answered that he does not know if we presently have that capability, but if it is relevant to the fellowship, it could be implemented when we move to a dynamic site.

TREASURER'S REPORT:

1. The 2009 financials were presented during the conference, so no questions arose during the BoT meeting. The first quarter report was not presented.
2. Treasurer was asked to create separate reports for events (WSC and World Convention).
3. Discussion about when it might be necessary to obtain a professional financial audit which could cost \$3,000 to \$5,000.

EXECUTIVE DIRECTOR'S REPORT:

1. WSO's plans for the new space, which we saw during our visits to WSO.
2. Printing new literature approved at WSC 2010. Literature committee planning to review old literature. Discussed production cost of the journal. Two trustees will get quotes to print 1000 in English. 31 Days in Nar-Anon is being printed in Brazil because the costs are less.
3. Reported that there have been over 350 online orders since PayPal started in February. We pay a 3% fee which will drop to 2% after 1000 orders. It used to be that 20 to 40 mail orders came in over the weekend (Fri-Mon) now it's up to 60.
4. WSO currently leases a postage meter, a small copier and a printer/copier. Looking for an additional printer/copier. Suggested getting quotes to purchase as it costs much less than leasing.
5. Discussed creating a 5-year plan to purchase a building to house WSO since we are quickly outgrowing our rented space.
6. Staff member retirement – Plan to hold a retirement dinner and present member with a plaque and nominal severance pay. Motion made and seconded, all in favor.

12:45 - 1:15 Lunch break

NEW BUSINESS:

1. Affirmations of Trustees: With one exception, all trustees present reaffirmed their intent to continue serving as board members. A resignation (as trustee, VP, and HI/PI committee chair) was submitted effective April 27, 2010 with the request that there be no discussion.
2. Exec Committee poll: President, Secretary and Treasurer were all willing to continue in their positions with no others willing to serve in these positions. Two trustees were willing to serve as Vice President. After group discussion and a closed ballot vote, a new Vice President was chosen by the BoT.
3. Royalties on Literature Translations: Proposed an agreement of 15% royalties after deducting costs for translated literature published by GSOs/NSOs. No motions were made.
4. Website: Before the WSC, website chair met with WSO staff member about changing to a dynamic site. The next committee meeting is planned for 5/23 at 10:00 AM PST via Skype.
5. World Service Committee Chairs were either reaffirmed or newly assigned. We will need to develop a subcommittee to work on BoT motion 2 (develop a plan for funding the WSC).
6. Late fees for WSC: it was agreed to let the WSC committee explore this further.
7. Assign nar-anon.org email addresses for each committee and post on web-site.
8. Budgets should be developed for committees and WSO as we move forward.
9. Discussed printing the Guide to Local Services and what type of cover to use. It is intended to be printed on 3-hole paper so it can be easily updated. We hope to be able to price it at \$5 for a printed version with PDF downloads free from the web site. The GLS goes to the Literature committee now once P&G inserts the changes approved at the WSC.
10. Literature committee needs to revise and number other newly approved literature.
11. Mentoring: Trustees were assigned for the existing and new delegates.

Meeting adjourned with the Serenity Prayer at 3:45 PM PST.

Respectfully submitted,  
Secretary  
June 13, 2010