



WSC 2023 FORM INSTRUCTIONS

1. AMENDMENT FORM INSTRUCTIONS

DATE

Type the date this amendment is submitted.

CAR MOTION #

Type the CAR motion # this motion proposes to amend. Use 2-digit CAR motion number.
For example: 03, 08, or 28

AMENDMENT MAKER

Type the amendment maker's region, committee, or BOT.

SECOND ON AMENDMENT

Type the amendment second's region, committee, or BOT.

AMENDMENT

What word changes does this amendment propose?

- Type the relevant words of the CAR motion below.
- To insert words into a sentence or to add words at the end of a sentence:
Type the new words and apply underline to all the new words.
- To remove or strike out words from a sentence:
~~Apply strikethrough over all the words to be removed.~~

SAVE AND SEND

1. Save the amendment form using this filename format. Use 2-digit CAR motion number.
Format: Amend CAR ## – Maker Region Name
Example: Amend CAR 05 – Central Region
2. Create an email addressed to WSCAmendments2023@nar-anon.org
In the email subject line, type the amendment filename (same as above)
Example: Amend CAR 05 – Central Region
3. Attach the amendment form to the email and send.
4. A confirmation email will be sent to indicate the amendment was received.



2. FLOOR MOTION FORM INSTRUCTIONS

DATE

Type the date this floor motion is submitted.

ORIGINAL MOTION #

Type the maker's original number for this floor motion.

MOTION MAKER

Type the floor motion maker's region, committee, or BOT.

SECOND ON MOTION

Type the floor motion second's region, committee, or BOT.

FLOOR MOTION

What action is being requested?

- Refer to training materials for best practices on how to write a motion.

To propose word changes to an existing document:

- Type the document NAME and the PAGE number of the words to be changed
For example: GWS page 15
- Type the words of the document below. Apply ~~striketrough to remove words~~. To insert or add words, type the new words in and apply underline to all new words.

INTENT

What will this action accomplish?

RATIONALE

Why is this desirable?

FINANCIAL

What will this cost, or what income will it generate?

SAVE AND SEND

1. Save the floor motion fom using this filename format. Use the maker's original number.
Format: Floor Motion ## – Maker Region Name
Example: Floor Motion 2A – Central Region
2. Create an email addressed to WSCFloorMotion2023@nar-anon.org
In the email subject line, type the floor motion filename (same as above)
Example: Floor Motion 2A – Central Region
3. Attach the floor motion form to the email and send.
4. A confirmation email will be sent to indicate the floor motion was received.