



IWSC 2024 – FINAL COMBINED MINUTES

IWSC 2024 – DAILY MINUTES: FRIDAY APRIL 19, 2024

CONFERENCE OPENS

Friday, April 19, 2024 – opened at 6:00 am PDT / 9:00 am EDT

- The conference opened with a moment of silence, followed by the Serenity Prayer
- The 12 Steps, Traditions, and Concepts of Service were read.
- Daily SESH Reading
- Announcements

WELCOME / INTRODUCTIONS / ROLL CALL

- Welcome from the World Service Board Chair
- Introduction of the World Service Board
- Welcome from the Executive Director
- Roll Call at 6:21 AM: 44 voting members; 23 votes = simple majority; 30 votes = 2/3 majority

6:30 AM – 7:40 AM PROCEDURAL VOTING / INFORMATION SESSIONS

- Standing Rules Approval of Conference Standing Rules (changes, revisions, etc.)

MOTION by Central Region Delegate to amend Standing Rules of Order by adding Item 6:

6. Create a special committee to approve the minutes from the final day of the Interim World Service Conference 2024. The committee will consist of the Chair of the World Service Board, the Chair of the World Service Conference Committee, one Delegate selected by the conference, and the Conference Secretaries.

AMENDMENT PASSED – by unanimous consent

MOTION by World Service Board Chair to amend Standing Rules of Order Item 2, # 2.

2. World Service committee chairs and the Executive Director of the WSO will have a "voice" limited to their activity and/or report of committee. but no vote at the Interim World Service Conference.

Vote on the amendment requires a simple majority (23 votes)

AMENDMENT FAILED – 9 in favor

MOTION to approve the Standing Rules of Order as amended.

MOTION PASSED – 41 in favor



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- Agenda Acceptance of Agenda

MOTION to approve the IWSC 2024 Agenda as presented.
MOTION PASSED – 42 in favor

- CAT Material Approval of CAT Materials

MOTION to approve the CAT S-328 STUDENTS OR TREATMENT PROFESSIONALS
MOTION FAILED – 18 in favor, 24 opposed

MOTION to approve the CAT S-335 SUGGESTIONS ON STARTING A VIRTUAL GROUP
MOTION PASSED – by unanimous consent

- CAL Vote Approval of Conference Approved Literature

MOTION to approve CAL TRADITION FOUR
MOTION PASSED – by unanimous consent

MOTION to approve CAL NAR-ANON FOURTH STEP WORKBOOK
MOTION PASSED – by unanimous consent

BREAK 7:40 AM to 8:05 AM

8:05 AM – 8:30 AM AD HOC COMMITTEE REPORT: Best Practices

Presentation Summary

This project is a result of Motion 87 from the WSC 2023. Research was gathered from 4 fellowships AA, AI-Anon, OA, NA. They also researched the reorganization of the Russia NFG. Areas of examination include their business structure, World Service Conferences, finances, literature, outreach practices, websites, and documentation online.

MOTION to extend discussion by 15 minutes.
MOTION PASSED – 39 in favor



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Topics Summary

- Group contributions vs literature sales
- Use of a parliamentarian versus other methods
- How fellowships produce and approve the budget
- Follow the path of other fellowships or create our own
- Recommendations and possible motions could be made in the WSC 2025

[In addition, refer to the Best Practices Presentation and Ad Hoc Report]

9:00 AM – 10:03 AM WORLD SERVICE COMMITTEE PRESENTATION: Budget and Finance

Presentation Summary

A detailed PowerPoint presentation that shared the current outlook, a look back and future responsibilities. The members had concerns, ideas, and questions. For 2024, the budget to operate is \$420,000 a year. Group contributions are down. A breakdown was offered of how to achieve this budget. It takes all of us.

Topics Summary

- Concerns for the cost of printing literature in-house vs offshore and outsourcing printing
- Research and ideas on relocating the World Service Office and legal implications
- WSO cut printing and accounting costs, resulting in a reduction of expenses
- Creating a policy on how to develop and approve the budget at conference
- Having a 5-year strategic plan and get approval from the conference
- Fundraising ideas may include: cookbooks and merchandise
- WSO pays off credit cards monthly to avoid reoccurring interest
- Groups having difficulties with 7th Tradition

[In addition, refer to the World Service Budget and Finance Committee Presentation]

RECESS 10:03 AM to 10:33 AM



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10:33 AM – 12:08 PM COMMON WELFARE TOPIC #1: Financials

Summary

Common Welfare Topic: FINANCIALS

Round One – Awareness Discussion notes round one:

- Request cost benefit analysis of printing literature in-house, offshore, and outsourcing printing
- Fundraising
- Strategic planning for our future
- Budget approved at conference
- Credit cards use
- Moving WSO location – city, state, country, and virtual
- Request WSO research the legal state of affairs
- Digital collection of the 7th Tradition
- No outside accounting or audits

Round Two – Acceptance Discussion notes round two:

- Create Nar-Anon products and merchandise
- Literature sales is not a sustainable income source
- Form an Ad Hoc fundraising committee
- We have to do something different
- Utilize more volunteers
- New literature increases sales
- Group experience of how they collect the 7th Tradition and pass it on

RECESS 12:08 PM to 12:23 PM

MOTION to extend **today's meeting 30 minutes to 1:30 PM** PDT.
MOTION PASSED – 34 in favor

12:37 PM – 1:30 PM COMMON WELFARE TOPIC #1: Financials (continued)



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Round Three – Action Goal or Purpose: Deadline (if applicable):

- Fundraising committee possible below the world level
- Write motion to change the GWS to approve the budget at the conference
- Start a fundraising committee
- Annual 7th Tradition drive with goals and post on the website
- Change the relationship between the US and Internationals
- Request the WSB research how to move the WSO to a new location
- Abandon in-house publishing
- Create a 3-5 year strategic financial plan
- Distribute the Budget & Finance presentation to the fellowship
- Create a workgroup to form an American NSO

Next Steps (if any):

MOTION by BC Region Delegate to create the Seventh Tradition Vision Committee, accountable to report back to the WSC 2025

Actions could include:

- Writing a motion for the CAR 2025
- Surveying the fellowship
- Researching
- Writing/presenting a report
- Recommendations
- Further discussion

Anyone in the fellowship can join, there are no limitations.

April H. volunteered to coordinate the formation of the committee (aprilhards@gmail.com)

Volunteers: Tanya T. , Mike L.

Recommended for inclusion: WSB Chair, Treasurer

MOTION PASSED – 33 in favor

MOTION to begin **tomorrow's meeting (Saturday) 30 minutes earlier at 5:30 AM PDT.**

MOTION PASSED – 35 in favor

1:33 PM

CLOSE WITH THE SERENITY PRAYER



NAR-ANON FAMILY GROUPS
INTERIM WORLD SERVICE CONFERENCE 2024

IWSC 2024 – DAILY MINUTES: SATURDAY APRIL 20, 2024

CONFERENCE RESUMES

5:30 AM – 5:50 AM CONFERENCE RESUMES

DAILY OPENING

- Serenity Prayer
- 12 Steps / Traditions / Concepts of Service
- Daily SESH Reading
- Announcements
- Roll Call

PROCEDURAL VOTING / INFORMATION SESSIONS

- Minutes Review and approval of minutes from previous day

MOTION to approve the conference daily minutes for Friday, April 19, 2024

MOTION PASSED – by unanimous consent

5:50 AM – 6:15 AM WORLD SERVICE COMMITTEE PRESENTATION – Literature

Presentation Summary

The Literature Committee shared and explained the Service & Outreach Literature process and the Recovery Literature Approval process as described in the GWS.

Topics Summary

- Encouraged fellowship input for the review process
- Speed up the process of literature creation
- World Service Board involvement
- Concerns of how to join the committee
- Literature copyright process
- Review the Priority Literature procedure list

[In addition, refer to the LitCom presentation The Path to CAL]



NAR-ANON FAMILY GROUPS
INTERIM WORLD SERVICE CONFERENCE 2024

6:15 AM – 6:40 AM AD HOC COMMITTEE REPORT – Electronic Publications

Presentation Summary

The thorough presentation shared by the Electronic Publication Ad Hoc Committee highlighted their major accomplishments. They prepared six conversions to eBook format with two available for purchase on Nar-Anon.org. Information was provided on cost and income. Currently, working to create eBook bundles for our pamphlets and translations for eBooks. Exciting news! Members can now gift a newcomer their own licensed copy of any eBook.

Topics Summary

- eBooks do not have shipping cost which makes it a lower price
- Reduce cost of the eBooks especially for newcomers
- eBooks would sell more if the price was lower
- Concerns that the price is the same for eBook as it is for a printed book
- Cost of publishing eBooks

[In addition, refer to EPC Summary Presentation]

6:56 AM – 7:34 AM AD HOC COMMITTEE REPORT – Transition

Presentation Summary

The committee's presentation showed a comparison between previous conferences researching the possibility of a no cost or lower cost conference. Research offered four options showing the pros and cons of each option.

Topics Summary

- Parliamentarian no longer needed
- Use multiple facilitators
- Shorten duration of conference
- Reduce motions
- Return to in-person conference
- Suggestion for the Transition Committee to look at the results of the IWSC 2024. How did it work for the participants, secretaries, facilitator, and tech team. Report back to WSC 2025.

[In addition, refer to the Presentation and Committee Report]



NAR-ANON FAMILY GROUPS
INTERIM WORLD SERVICE CONFERENCE 2024

7:34 AM – 8:02 AM WORLD SERVICE BOARD PRESENTATION

Presentation Summary

The World Service Board shared an oral summary of how they executed and completed the five directives the WSC 2023 assigned to them.

1. Form four Ad Hoc Committees
2. Look at the terms of the Board Members. Made a decision to leave the first term at six years and the second term to be either two, four, or six left up to the discretion of the board member. Two primary reasons: Lack of applicants and newer board members just finding their feet after three years.
3. Increase the number of CAL electronic literature, including translated literature
4. Add translated CAL to the website
5. Develop a downloadable document for virtual meetings to screen share

<https://www.nar-anon.org/virtual-literature>

Investigate moving the WSO to a property that will reduce the cost. Made a decision to stay under the current contract for another year without a rent increase. Research is still ongoing.

Topics Summary

- Rotation of service
- Two-way communication, emails never answered
- WSC 2023 Motion 46 requested the Board to limit their service to one six-year term. Request unfilled.
- Access to current by-laws
- Relocating the WSO
- Legal obligations of being a Board Member

BREAK 8:05 AM to 8:20 AM

8:20 AM – 9:20 AM COMMON WELFARE TOPIC #2: Conference

Summary

Common Welfare Topic: CONFERENCE



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INTERIM WORLD SERVICE CONFERENCE 2024

Round One – Awareness Discussion notes round one:

- Respect Tradition One and allow everyone to fully participate
- Hold conference in-person inside or outside the United States
- Keep the conferences virtual
- Virtual conferences are inclusive and a lower cost
- No Parliamentary
- Multiple Facilitators
- Try Consensus Based Decision Making
- In-person conference reduces attendance from some regions
- Vision for the conference
- Regions struggle to meet equalized expenses
- Communication gaps
- Reducing conference costs
- Human Translation

Round Two – Acceptance Discussion notes round two:

- United States should hold a National Service Conference
- Change the voting system to use free applications
- Allow regions to use Zoom interpretation feature
- Captions technology has improved for a better conference experience
- Share the workload
- Costs hinders participation

RECESS 9:20 AM to 9:50 AM

9:50 AM – 10:20 AM WORLD SERVICE COMMITTEE PRESENTATION: Human Resources

Presentation Summary

The Committee Chair gave an oral report of their duties. They seek candidates for Conference Secretaries, Conference Facilitator and World Service Board members. When a member applies, they process the application and conduct interviews of the applicant and their references. Multiple members shared their experience, strength & hope serving as conference secretary, facilitator, and world service board member.

Plea for World Service Board applicants, two conference secretaries, and conference facilitator for IWSC 2026. Applications: <https://www.nar-anon.org/human-resource-committee>

Nar-Anon requires seven World Service Board members to legally operate.



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INTERIM WORLD SERVICE CONFERENCE 2024

10:22 AM – 10:24 AM PROCEDURAL VOTING / INFORMATION SESSIONS

- Election Elect World Service Board Nominees to the World Pool

World Pool election email sent to voting members.

10:25 AM – 11:35 AM COMMON WELFARE TOPIC #2: Conference (continued)

Round Three – Action Goal or Purpose: Deadline (if applicable):

- Streamline motions
- Hybrid conferences
- To reduce motions, set a limit of how many motions can be submitted
- Hold roundtables before the conference and the CAR to cut down on time and be prepared
- Cut down on amendments made at conference
- Mentoring for delegates
- Create a new structure above the region level, below the world level

Next Steps (if any):

MOTION by Rocky Mountain Region Delegate to create a Service Structure Development Ad Hoc Committee to collaborate on a motion (for WSC 2025) to develop a plan for additional layers in our service structure and present recommendations regarding changes to service conferences appropriate to the possible revised service structure. Committee would be accountable to report back to the WSC 2025.

Actions could include:

- Writing a motion for the CAR 2025
- Surveying the fellowship
- Researching
- Writing/presenting a report
- Recommendations
- Further discussion

Anyone in the fellowship can join, there are no limitations.

Kari J. from Rocky Mountain Region will coordinate the initial meeting.

MOTION PASSED – 33 in favor

RECESS 11:35 AM to 11:50 AM



NAR-ANON FAMILY GROUPS
INTERIM WORLD SERVICE CONFERENCE 2024

11:50 AM – 12:20 PM AD HOC COMMITTEE REPORT – Social Media

Presentation Summary

The Social Media Ad Hoc Committee created at the WSC 2023 began by introducing committee members. They offered details on how to create and sustain a social media account while maintaining anonymity and adhering to Nar-Anon traditions. Demonstrated with a PowerPoint how a region established a social media account on Instagram.

Topics Summary

- Concerns about data protection
- Concerns about Nar-Anon being drawn into public controversy
- Concerns about newer people not adhering to the traditions
- Use quotes or reprint portions of Nar-Anon/Narateen CAL that do not exceed 25% of the original piece

[In addition, refer to Social Media Report, Guidelines for Posting on NFG Instagram Account, Instagram Release Form]

12:28 PM – 12:52 PM WORLD SERVICE COMMITTEE PRESENTATION – Outreach

Presentation Summary

The Outreach Committee shared all of their accomplishments in the last year. Some of the highlights are they held four Outreach Roundtables. **Nar-Anon's first Instagram account was launched in March 2023**, increasing our daily traffic to nar-anon.org. Working on the redesign of the Outreach landing page and to update outreach materials, including the Nar-Anon Offers Hope PowerPoint. Created a **PowerPoint, Service Learning "Let's Carry the Message"** There was an appeal to members with graphic design experience to join the committee.

Topics Summary

- Tips for keeping the anonymity of the members using Social Media
- Instagram offers anonymity by allowing users to join with an alias

[In addition, refer to Social Media Report, Guidelines for Posting on NFG Instagram Account, Instagram Release Form]



NAR-ANON FAMILY GROUPS
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12:53 PM – 1:23 PM WORLD SERVICE COMMITTEE PRESENTATION – Narateen

Presentation Summary

Narateen has been busy with outreach and awareness. Some of their accomplishments were: one Facilitator Roundtables, conducted a survey asking Nar-Anon members what they knew about Narateen, and held an Instagram poster challenge for teens. Currently, they are planning two more Roundtables, encouraging teens to submit literature contributions, working with the Social Media Committee to post on Instagram, and writing motions for the WSC 2025.

Topics Summary

- How can our region get started
- Use Narateen tabletop cards and mention Narateen in every meeting
- Age of Narateen members
- Suggestions for Narateen outreach
- Hard to keep the teens in the program
- Young people in Nar-Anon
- **Need a bridge for people between 18 and late 20's**
- Narateen at World Convention

[In addition, refer to the Narateen Presentation and Report]

MOTION to begin **tomorrow's meeting (Sunday) 30 minutes earlier at 5:30 AM PDT.**
MOTION PASSED – 33 in favor

1:28 PM CLOSE WITH THE SERENITY PRAYER



NAR-ANON FAMILY GROUPS
INTERIM WORLD SERVICE CONFERENCE 2024

IWSC 2024 – DAILY MINUTES: SUNDAY, APRIL 21, 2024

CONFERENCE RESUMES

5:30 AM – 6:21 AM CONFERENCE RESUMES

DAILY OPENING

- Serenity Prayer
- 12 Steps / Traditions / Concepts of Service
- Daily SESH Reading
- Announcements
- Roll Call: 43 voting members: 29 votes = 2/3 majority, 22 votes = simple majority.

PROCEDURAL VOTING / INFORMATION SESSIONS

- Minutes Review and approval of minutes from previous day
MOTION to approve the April 20, 2024 minutes, as corrected
MOTION PASSED – by unanimous consent
- Election One candidate was elected from the World Pool to the World Service Board.
- Minutes World Service Conference Minutes Committee – delegate was appointed.

6:21 AM – 6:47 AM WORLD SERVICE OFFICE PRESENTATION

Presentation Summary

The World Service Office video presentation was a fun tour to see the inner workings and meet the staff of the Nar-Anon headquarters in Torrance, California.

Topics Summary

- Nar-Anon history is being digitized
- Lack of accessibility to our literature (for example: there is no audio or Braille available)
- **Concerns of members' work being disregarded**
- Delinquency status

[In addition, refer to WSO written report and video presentation <https://www.nar-anon.org/office-tour>]



NAR-ANON FAMILY GROUPS
INTERIM WORLD SERVICE CONFERENCE 2024

6:47 AM – 7:11 AM WORLD SERVICE COMMITTEE PRESENTATION Policy & Guidelines

Presentation Summary

The Policy & Guidelines committee shared a presentation overviewing their duties and responsibilities. The committee represents diversity with its combination of international and American members. The committee uses one voice when replying to Policy & Guidelines inquiries. To address questions and concerns of the fellowship, the committee is using surveys, roundtables, and Serenity Connection articles. In addition, they participate in the review process of draft motions and new service and outreach materials that are policy related. They developed committee priorities.

Topics Summary

- Encouraging traditions and concepts studies
- Fellowship survey sent to participants during conference

[In addition, refer to the Policy & Guidelines Presentation]

7:11 AM – 7:33 AM WORLD SERVICE COMMITTEE PRESENTATION Translation Resource

Presentation Summary

The World Service Translation Resource Committee shared an oral overview of their accomplishments in the past year. Their purpose is to provide assistance for the translations of conference literature. The responsibility of this committee is to ensure translations maintain the Nar-Anon message, as well as to make sure the 12 Steps, 12 Traditions and 12 Concepts of Service are upheld in translations. Currently, the committee has 23 members who speak English, plus 13 other languages. They prepared internal guidelines, intend to organize a roundtable with all international regions to discuss the translation and approval process and continue working on the recovery glossary as a good resource for the future translations.

Topics Summary

- Approval process when no translator of language
- Lack and need of translators.
- The time it takes to get translations completed.
- Ways to accelerate the translation process
- Asking regions or individual members to look over translations
- Literature contracts
- Compliance



RECESS 7:34 AM to 7:49 AM

7:51 AM – 9:04 AM COMMON WELFARE TOPIC #3: Legal Entity

Summary

Common Welfare Topic: Legal Entity

Round One – Awareness Discussion notes round one:

- Regions establishing a 501(c)(3)/nonprofit organization
- Risks in using an individual's bank account
- Risks and difficulties when there are legal entities of regions within one country
- Cash transfer applications for donations and other methods
- Many legal structure questions that require legal advice
- Use of NFGH, Inc. EIN/tax ID number
- Laws are different in each state and country
- Multiple nonprofit forms of business
- Legal responsibility to file taxes in the United States

Round Two – Acceptance Discussion notes round two:

- Use of the NFGH, Inc. EIN/tax ID number
- NFGH, Inc. insurance covers all United States groups
- The need for creating a nonprofit
- NFGH, Inc. offers affiliation letter to assist with becoming a legal entity
- Background checks require an EIN/tax ID number
- Hold a roundtable on how to establish a nonprofit for your region
- Bankruptcy - The World Service Board and financial responsibility
- Holding a conference if no World Service Board
- Donation limitations are listed in the GWS
- Legal collection of money
- International nonprofit formation

RECESS 9:04 AM to 9:34 AM



NAR-ANON FAMILY GROUPS
INTERIM WORLD SERVICE CONFERENCE 2024

9:36 AM – 10:42 AM COMMON WELFARE TOPIC #3: Legal Entity (continued)

Round Three – Action Goal or Purpose: Deadline (if applicable):

- Seek legal recommendations
- Create a checklist or guidelines to assist regions and members
- Send questions about creating a legal entity to World Service Board
- Cost of hiring a lawyer to advise
- How does forming a legal entity affect other regions, groups, NSOs, and NFGH, Inc
- Request for the Rocky Mountain Region to hold a roundtable
- Whether regions should incorporate as a nonprofit

10:42 AM – 11:11 AM WORLD SERVICE COMMITTEE PRESENTATION Conference

Presentation Summary

The World Service Conference Committee shared a presentation with some of the behind-the-scenes work to produce a WSC and IWSC. The process includes consistent communication with the Nar-Anon worldwide fellowship, technical execution of the conference, and overseeing administrative projects. Offered guidance regarding preparation for WSC 2025. Encouraged members to serve on this committee for the next conference cycle 2025-2027.

Topics Summary

- Sharing email addresses from the committee contacts list
- Build regular two-way communication highway
- How service improves personal recovery
- Gaining new skills from service
- Virtual conference for WSC 2025

[In addition, refer to the WSC Presentation]

11:11 AM – 11:16 AM WORLD SERVICE COMMITTEE PRESENTATION Website

Presentation Summary

The World Service Website Committee is dedicated to their purpose to ensure the content on the

World Service website is kept within the Nar-Anon principles, review regional and national websites upon request for copyright issues, and offer technical recommendations to the regions. Some highlights are: regular website roundtables, updating the Website Handbook. The Website Committee cooperates with other World Service committees. Invitation to join the committee.



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INTERIM WORLD SERVICE CONFERENCE 2024

[In addition, refer to the Website Committee presentation]

RECESS 11:16 AM to 11:31 AM

11:32 AM – 11:34 AM ANNOUNCED ELECTION TO THE WORLD SERVICE BOARD RESULTS

11:34 AM – 11:53 AM WORLD SERVICE COMMITTEE PRESENTATION World Convention

Presentation Summary

Information about the upcoming event on August 29, 2024 - September 1, 2024, in Washington, D.C., at the Courtyard by Marriott Washington Downtown Hotel. The hotel is directly across from the convention center. Send a request to WSO for the room cost.

Topics Summary

- Looking for speakers
- Workshops
- Help with registration
- Recordings will be available
- Interest in hybrid convention and virtual registry
- Currently 60 members registered
- At least 6 years before convention will be in the United States again
- Committee will research the possibilities of room sharing
- To register: <https://nfgwc2018.regfox.com/nfgwc2024>

11:53 AM – 12:16 PM WORLD SERVICE COMMITTEE PRESENTATION Newsletter

Presentation Summary

The Serenity Connection Newsletter shared a presentation of the process to prepare and create the newsletter which included the history. Currently, there are 8,701 email subscriptions. Paper form is also available for a yearly subscription of USD 15.00. Invitation to join.

Topic Summary

- Encouragement to send fillers (shorter submissions)
- WS Committees have a section in the newsletter for announcements
- Encourage members to notify the committee of upcoming events
- Articles from the newsletter are published in Sharing Recovery Volume I, Sharing Recovery Volume II, and The Magic of Sponsorship



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INTERIM WORLD SERVICE CONFERENCE 2024

- Newsletter Handbook (S-317) available <https://www.nar-anon.org/service-literature>
- Newsletter content can be considered as CAL
- Members offered their graphic design services
- Collaborating with other countries for graphic design

[In addition, refer to the Newsletter Committee Presentation]

12:16 PM – 12:32 PM COMMON WELFARE TOPIC PROCEDURE REVIEW (How did it work?)

- Better 2-way communication
- **Liked the 3A's format**
- More direct statements or in question form
- Clarification on the meaning of what the topic represents
- Submission process
- Limit the amount of CWT submissions

12:35 PM – 1:00 PM MOTION WRITING

- **Support for making WhatsApp's forum a formal part of Nar-Anon's service structure**
- Develop a mentorship program for delegates
- Share information to prevent the duplication of motions
- WSC Committee will communicate and interact with regions for duplicates
- Concerns of unnecessary motions
- Establish a group conscious of facilitators instead of parliamentary services
- Translations
- Parliamentarian concerns
- Conference completely virtual
- Consensus Based Decision Making
- Form a committee to investigate a process for 2-way communication with the fellowship.
- **Robert's Rule of Order does not equal a parliamentarian.**
- Appreciation and gratitude

1:00 PM CLOSE WITH THE SERENITY PRAYER

IWSC 2024 CLOSSES