



WORLD SERVICE – BOARD OF TRUSTEES MEETING

January 31, 2015

Meeting was held by Skype and began at 9:08am PST with a moment of silence followed by the Serenity Prayer.

1A. Call To Order, Mission Statement, Concepts , Welcome

2A. Roll Call: 10 voting members of the board present and 1 non-voting member. 1 trustee absent. Quorum reached.

B. Housekeeping

1B. Approval of previous minutes: Nov 23, 2015 minutes: Motion to accept. second. Accepted unanimously. 10/0/0 (yes/no/abstain)

2B. Confirmation of Completed Polls: Do you approve the Articles 5.15 through 5.21 of the amended By-laws? Dec. 14, 2014 Approved 10/0/0

Confirmed 10 yes, 0 no, 0 abstain

3B. Financials: no questions after posting on wso-bot. B&F is still working on budget: WSO requires new computer/move to new office-unsure of these expenses; Convention committee: still waiting for 2 amounts, travel expenses will include Executive Director, Chair BOT, Chair WS Convention Committee. We need 6% increase in revenue to balance budget. Income \$448,000. Asked if the board feels a policy is needed for prudent reserve it was decided that P&G would work with B&F to create policy to bring back to board.

C. Old Business

1C. New Building: New property located and negotiations begun. Rent will be \$52,200 for the year. Old lease rent was \$52,500 plus rent on common area and taxes. We will not pay rent on common area or taxes on new lease. ED found an attorney who will review lease before signing. Asked if the board members could review lease before it is signed. ED will email to members when received. We will have 24 hours to respond with any concerns. Then a poll will be posted for 24 hours. This must be fast turn-around due to current lease expiring 3/31/15. Building was renovated in 1998, and is in very good condition. New owner willing to give March as free rent. Lease will be 5 years beginning April 1.

2C. Literature Racks: 200 are ordered. Now delayed 4 weeks more because of error on nameplate. Pricing wholesale \$14.95 ED was going to get pre-orders started. After reviewing other fellowships' racks (AA \$20, NA 26) We will pick up when ready, saving \$300 delivery fee (not far from office). Tax rate is 9% for CA. Motioned to start presales



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at \$25, then \$26.50 Linda seconded. Marie suggested cutoff date for presales.amended motion to say " Start presales at \$25 ending on March 15, 2015, then price at \$26.50. Seconded. Passed 10/0/0.

3C. Media Kit: Outreach Committee requests that the board approve that Outreach may create a proposal for a media kit to provide tools such as different formats of PSA's for outreach efforts of fellowship. Requested that they be reminded to keep traditions and principles in mind. Suggested that instead of making media kit, they give direction to regions to create their own PSA's. Motioned to authorize Outreach Committee to create a proposal with these 2 recommendations in mind. Seconded. Passed 10/0/0

4C. Bylaws review: Article 6.2 Officers (other than chair)at discretion of the board, appointed by the board, then voted in at the annual meeting, changed word "reconfirmed" to "voted in" every 2 years. Article 6.3 "Subordinate Officers" changed to "Other Officers". We need to look at duties of officers. Straw poll to end at 6.5, so next vote will be 6.1 through 6.5. All members agreed.

5C. Members publishing their own books/Ebooks: Letter sent to author of "How To Start A Group" . His response in email was he took all reference to Nar-Anon out, and published this as an Ebook. ED ordering a copy to review. Board should make preparations for future similar issues. Trustee resolved South Africa facebook page issue, and it is being taken down. We should draft standard letter. We should make sure all literature is copyrighted. Need to work on Intellectual Properties. Table and move to WSO-BOT.Will post what was written regarding South Africa so we can use for creating letter.

6C. Nar-Anon Prayer: Table and discuss on WSO-BOT. Decide on an action.

7C. Ebooks: ED had to leave call. tabled.

8C. Delegate Report Development: Posted suggested draft regional report. This would go to region (replacing quarterly delegate report) before conference, to be included in conference binder Will add instructions for region. Suggestion to state at top what needs to be done so its clear what steps are needed including vote by RSC. Made motion to do away with delegate report, update GWS and to have regional reports every conference report.seconded. Suggested we discuss with delegates on yahoo group.Delegates can reach out to the board any time. Too many to read.Delegates serve the fellowship, not the board. How is regional reporting different? Difference is it 's requested for conference, not board. Regular 2-way communication will be done with region report. Rescinded comment. Straw Poll-do we want to discuss with delegates



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first? Should be 2 separate votes? Request we lay motion on table. Second. Vote to table-10/0/0.

9C. Yahoo group with BOT Committee Chairs: World Service Yahoo Group created. The chairs can post their reports. They can post motions they are working on. We will encourage conversations so the chairs don't have to wait for board meetings. She suggested invitations be sent. Should we only be talking to committees as a board, not individual board members? Allows board members to ask questions. We should develop guidelines for board. Suggest having a meeting chairs/alternate chairs. Please have committee meetings put on calendar. Schedule meeting for 8:30amPDT/11:30am EDT on March 22. Secretary will send invitation. Will set up poll to agree it's ready to use. When we have meeting with them, they should have already have access to group.

D. Committee Reports:

1D. WSC screen for Secretary-Can we get banner up? Their page is down.

2D. WS Newsletter-Service Newsletter: Suggest we keep attached to Serenity Connection, will add 2 pages, and see how that goes (being responsible with funds). Can we add to literature orders, website. She needs reports to be submitted. Will send out a NAWs to help explain purpose. Ask if we can afford adding to paper versions mailed out (adding stamp). Blast costs 2 cents per email. Verbal consensus-all agreed to approve the \$37 needed for additional postage.

3D. Website Committee: Affiliation with youtube, logo, taping of proceedings going against our principles. Did board request change to logo? It was agreed to have a special meeting to discuss these issues. Will schedule.

4D. WSC Com: Multiple motions from one committee: Tabled.

5D. New Website Suggestions: There will be a group conscience before moving forward. Then list will be sent to website committee chair.

E. NEW BUSINESS (not previously discussed)

1E. Ad-Hoc committee: Deferred. Sec. had to leave meeting.

2E. Proposal For Audio Books: Deferred.



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3E. moved.

4E. Unapproved Narateen Groups: deferred

5E. Facebook- Nar-Anon: How It Works: deferred

6E. Regions holding large amounts of money-deferred

7E.WS Committee Newsletter Submission Guidelines: Guidelines needed to clarify what is needed from committees for WS newsletter. Should be added to internal guidelines for committees. Approved unanimously.

F. WSC 2014 Follow-up: Committees please update action taken. Will create a new file in conference folder.

G. WSC 2006-2012 Follow-up:

H. Meeting Administration:

1H. Next meeting: March 22, 2015 8:30am PDT/11:30 EDT

2H. Adjourn meeting: Meeting adjourned with Serenity Prayer at 12:31pm. PDT



WORLD SERVICE – BOARD OF TRUSTEES MEETING

MARCH 22, 2015

Meeting was held by Skype and opened at 9:08 a.m. PDT with the Serenity Prayer.

A. Mission Statement, Concepts, Chair's Welcome

1A. Chair's welcome

The World Service Board of Trustees is dedicated to the growth and financial stability of Nar-Anon Family Groups. In cooperation with the world service committees and World Service Office, we will support the worldwide fellowship by developing services necessary to carry the message of Nar-Anon.

2A. Roll Call: (11 voting members present) - E.D. sent a report with regrets she cannot attend. Quorum reached.

B. Housekeeping

1B. Approval of Previous Minutes: Motion made and seconded to approve the January 31, 2015 minutes, as written. Votes: 11 yes (unanimous).

2B. Secretarial Housekeeping: Confirmation of Completed Polls: The board unanimously affirmed the following polls posted on wsobot:

Votes formulated as yes/no/abstain

1. Do you approve having the Literature Committee send out Step 10 to the fellowship for preliminary review? 10/0/0
2. Having reviewed the Conference Secretary flyer sent via email, do you approve it's release to fellowship? 12/0/0
3. After your review of the Amended Bylaws do you approve Article 6.1 through 6.5? 10/0/0
4. After reviewing the WS newsletter and submitting any suggested changes, do you approve the WS Newsletter for release? 9/0/0
5. Do you approve the lease for the new offices of WSO located at 23110 Crenshaw Blvd. based on the first draft, assuming that any significant changes will be brought back to the board (see file for lease) 10/1

3B. Financials. Board reviewed and discussed the financial statements. Literature sales are increasing each month. Budget had \$4000 add for move due to machines moving expense. Can we incorporate past 2 years for comparison before we vote to approve 2015 budget. World Convention budget: question: What travel is covered in budget and is it in the guidelines? Convention committee chair, Board of Trustees chair, and Executive Director travel expenses covered. It is not in internal guidelines, but will take to convention committee. If an unexpected expense comes up, will you bring it back to the board before spending? At last convention, a week before, found out about expense too late to ask board, so it was in report. This year, translation headsets may go above \$1300, and we can bring to board if requested before spending. Registration is \$90? Yes. 150 people from Brazil & So. America. Payments must all be received by June 1. Will vote on final budget at next meeting.

C. Old Business

1C. New Building



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Our move will be complete on March 30st. (old landlord) says he wants the space to be rentable when we move out. We've been there over 10 years and should not be responsible for normal wear and tear. E.D. explained she would like a detailed list at the completion of the walkthrough on 3/31 which lists all he wants done to have full refund of deposit. Will archive, scan, and then shred.

2C. Literature Racks: Still not in. E.D. will follow up with vendor. Chair will work with E.D. on preorder on website.

3C. Yahoo Groups with BOT and Committee Chairs:

Meeting went well. Everyone seemed to like the idea. Will send instructions on use and post for board to review before sending out. We have to keep checking for posts from committees. If it's controversial, if chair would acknowledge, then we will discuss and return with answer. Will send instructions on use.

4C. Facebook Nar-Anon: How It Works: Has letter so. Africa used to address member using logo and name. Please post on wso-bot, we can suggest edit. WebCom - also working on one. Chair wants this addressed soon.

5C. Nar-Anon Prayer: Will develop at conference to go in floor motion, so we will need work shop time. Will be motion for next conference. Who is person to contact? Can we create an email account to have on flyer to collect them? Also we will put in newsletter. Pull into power point at conference. Will do flyer.

6C. eBooks: Not on call. Deferred.

7C. Delegate Report Development: laid on the table

8C. Bylaws Review: Chair-we will file bylaws as is with state of CA (all redline voted on to 6.5 finalized) in June. Revisions can continue later.

D. Committee Report Items

1D. Narateen: Narateen letters to existing Narateen meetings and to regions with existing Narateen meetings- Narateen committee letting regions know we are initiating the certification process. Will put a section in regional report regarding Narateen. Committee will shorten and narrow focus of letter, use stronger language. Motioned to accept 3 attachments: PowerPoint, summary, flowchart. The attachments were approved 10 yes 0 no 1 abstain.

2D WS. Newsletter Service: Extra page did not get attached on hard copy, but we had voted to approve additional cost. NL chair will follow-up for next issue.

3D. Serenity Connection Collection: Committee submitted literature proposal in report-Serenity Connection Collection. Motion to have board approve the Serenity Connection Collection and have it go out with CAR. Seconded. Since it is comprised of previously used articles, it is already CAL- doesn't need to go in CAR. Motion defeated. These are already edited. Has been formatted for a 4x6" booklet. It contains more than 30 stories, around 60 pages. Do we want table in contents? Yes, in front Discussion for this as eBook? Yes. Will go to litcom. Then printing. Just For Today items (statements) will be used as fill ins. Will work with litcom on formatting page. Any conversations will be done on wso-bot as we are approaching 3 hours on call. Made motion: Board to review the "Sharing Recovery- Serenity Connection Collection", **Do you approve of sending The Serenity Connection Collection to litcom for editing and final formatting.** All approved.



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4D. WSC Com-Multiple motions from one committee: "you can remove this from agenda". "Is everyone ok with this? Agreed?" No response. "Ok. Removed".

5D. New Website Suggestions: Keep on agenda until finished.

6D. WSC Committee would like World Pool to screen for secretary & backup:
Kay: "Flyer went out. No updates on secretary"

7D. Logo/Media Kit: No updates.

8D. Convention Committee Budget: Discussed under Budget & Finance

E. New Business

1E. Ad-Hoc committee: This is regarding committee submissions to board for WSC where committee is requesting inclusion in a service guide (GLS/GWS). Description of process needed to clarify timeline for submission to include motion. Will take to wso-bot for discussion.

2E. Translation subcommittee: It is felt that translations work is substantially different from litcom and should be a WS committee of its own. Rhenda motioned: "I propose there be a new WS committee for Translations". Seconded. Primary function is to translate pamphlets into Spanish and to reach out to other countries that are currently translating (Russia, Japan, Iran, So. Africa etc) and set up processes. Suggested that chair work with P&G to define duties and responsibilities of this new committee. Suggested they also define requirements for membership. Linda requested we see a draft of guidelines before we vote to create this committee. Committee already exists with no direction (guidelines). I move that we develop their guidelines before we vote to approve this as a new stand-alone committee. This is also a WSO archive committee, so please consider joining this committee. What is title? WS Literature Translation Committee

RDC- Requested that we dissolve the Research & Development Committee. Had to leave call. Tabled.

3E. Unapproved Narateen Groups: W can take off agenda.

4E: Proposal for Audio Books: Deferred

5E. Discussion to add GLS to New Group Packet: had to leave call. Literature committee will be working on New Group Packet.

6E. Regions holding on to large amounts of money: Deferred

F. WSC 2014 Follow-up: All deferred

Next meeting May 31st 9:00am PDT, 12:00pm EDT.

Next meeting is the annual meeting. We have 2 new candidates and 1 current to vote back in.

Why do we say World Service Office Board of Trustees (wso-bot)? put it up that way.

Closed with serenity prayer at 12:17pm.



WORLD SERVICE – BOARD OF TRUSTEES MEETING

May 31, 2015

Meeting was held by Skype and opened at 12:00 pm. EDT with the Serenity Prayer.

A. Mission Statement, Concepts, Chair's Welcome

1A. Chair's welcome

The World Service Board of Trustees is dedicated to the growth and financial stability of Nar-Anon Family Groups. In cooperation with the world service committees and World Service Office, we will support the worldwide fellowship by developing services necessary to carry the message of Nar-Anon.

2A. Roll Call: 11 voting members present. 1 Non-voting member. Quorum reached.

B. Housekeeping

1B. Approval of Previous Minutes: Motion made and seconded to approve the March 22, 2015 minutes, as written. Votes: 10 yes 0 n 0 1 abstain

2B. Secretarial Housekeeping: Confirmation of Completed Polls: On Outreach challenge vote: 9 yes 1 no 1 abstain-will correct copy in file. Chair called to confirm all polls with correction: 10 yes 0 no 1 abstain (1 member was lost on the call) approved all 6 polls. All polls listed on page 4 of these minutes.

3B. Financials. Board reviewed and discussed the financial statements prepared. ED will send copy of tax return. Financials will be posted in newsletter & website. Budget committee finalized prudent reserve guidelines. Budget: P&L overview includes World Convention. All in favor to approve budget: 10 yes 0 no 1 abstain.

C. Old Business

1C. New Building

Moved in April 1st. 3000 sq. ft. Smooth transition. Old landlord refund of deposit has been resolved. Deposit of \$2000 went to electric bill and common area maintenance. He signed off as complete. Trudi asked for a copy of letter of separation as soon as received. Chair asked for vote to remove old building from agenda. Seconded. 11 yes 0 no 0 abstain.

2C. Literature Racks: Not received but in cargo holding. Should be received next week. Can't put up on website about preorder because shipping cannot be predetermined. These are pay on receipt.

3C. Yahoo Groups with BOT and Committee Chairs: Ad-hoc will write Guidelines. Chair will take responsibility for responding to committees when issues are addressed on board calls.

4C. Facebook Nar-Anon: How It Works: Defer until meeting with 6/3.

5C. Ad-Hoc committee: Member posted regarding motion for GWS proposed, regarding WS committees wishing to motion process and timeline for a service document to be included in CAR. Member 2 said WSC committee is creating a CAT motion form. Member 3 proposed allowing the board to determine if a document will be put in GWS or GLS. We should postpone until 4E, which will address this. We set a precedence when we approved GLS/GWS. There is a legality with Narateen, so board should have ability to make changes. Can we make a motion to allow board to make changes when legal issues are involved? Because of differences of countries, P&G thought it should go in pamphlet so it can be changed as needed. Can Narateen have a separate GLS? Creates illusion that it's a separate fellowship. Add US minimum



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requirements? Minimum requirements are inclusive with baseline requirements for the world. Compromise is suggest section for Narateen, not that they want to remove from other parts of GLS. Talk about 4E now.

(4E.)

Should we Ask conference to grant us authority – handbooks, PSAs, service lit requests, (possibly if it affects the groups, then needs fellowship approved)

This motion would allow us (board) to change and would end confusion. CAT motion would also help. Having CAT material, idea wouldn't take care of issue of where document goes (e.g. GLS). If fellowship says board can change and existing pamphlet. At next conference, it would be motioned to be inserted in GLS/GWS. NA does as conference document. P&G said board shouldn't override because it would appear as board control. That's why motion to just clarify process in GWS would be less controlling. We need a process. If we have fellowship approval to change service literature, then we can get information out to fellowship sooner. NA has board approval. Can board create proposal for motion? Voice vote: all in favor. Group volunteers.

6C. Nar-Anon Prayer: Will work with WSO to create submission form online. Release form past issue in question. Can we now have online release form and is it legally binding?

7C. New eBooks: 2014 Blue book, Nook, Kindle, iBooks. No money for fees for uploading. Blue Booklet in Spanish, Questions on Sponsorship? I Used To Play Crazy Games will be available soon, will verify with litcom. Any other languages? Yes, because of new program, in the works-31 Days in Portuguese; 31 Days in Spanish; Blue Booklet, SESH in Russian. GWS/GLS requests for these coming in. Japan is translating SESH. Iran is working on Blue Booklet and SESH. Service literature will automatically update when store is visited. Straw poll: do we want to approve GLS/GWS as eBook? 11 in favor. Look at raising price to \$5.99. 70% of \$5.99 for eBook. Official vote: Do we approve GLS and GWS to be available as eBook at a price of \$5.99? Second. 11 yes 0 no 0 abstain. Can GWS and GLS come for review before going online? ED yes.

8C. Translation sub-committee: Setting up guidelines. To meet with chair also. Will update at next meeting. 5 minute recess called. (2 hours in-2:05pm edt)

D. Committee Report Items

1D. Narateen Letters: Narateen letter to existing facilitators & regions with meetings sent Letter to all regions in US is posted for review. Poll will go up Thursday for bot approval.

2D. Newsletter: Service Newsletter: Didn't go out with last newsletter. Agreed additional page will be added. Voice vote to remove from agenda. Unanimous.

3D. WS Committee Newsletter Submission Guidelines: Guidelines approved and sent to committees.

(should be 4D). Serenity Connection Collection sent to litcom for formatting.

5D. New Website Suggestions: remove

6D. WSC Committee would like World Pool to screen for secretary & backup: 1 application. Look for local volunteer to back-up.

7D. Logo/Media Kit: Motion to remove. Seconded. Voice vote: 11 yes 0 no 0 abstain.



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8D. Convention Committee Budget: Budget approved. Internal guidelines now include who is paid for. Items to be approved when over budget. Will depend on time notice received. We can do Executive committee approval. Agreed. Judy: Put a cap or have special board meeting. Marie: \$3000 additional cost at last convention was because 3 days before convention, additional union worker was required for recording. Motioned. Anything over \$500 must have quorum of board to proceed. Second. Motion to amend expenses over \$1000. Prefer \$500 –substantial amount. Budget current \$16,025. PA expense was \$8,945. Vote for amendment: 0 yes 11 no 0 abstain. Back to original motion-Any expense over \$500 for convention committee requires bot approval? Vote: **passed (need exact vote)** Motion to remove from agenda. Second. Voice vote. Unanimous.

E. New Business

1E. BOT Confirmation & Voting: Reconfirm 1 member. Poll posted. 10 yes 0 no. Motion-Do we want to add any board members at this time? Second. 4 yes 7 no

2E. Non-member staff on committees: Only advisory. Does not have a vote on website committee.

3E.Communication process in working with Committees & BOT: deferred

4E: Service Items: Board Approval: discussed above

5E. Discussion to add New Group Packet to GLS: deferred

F. WSC 2014 Follow-up: All deferred

Next meeting July 26 9:00am PDT, 12:00pm EDT.

Motion to adjourn

Closed with serenity prayer at 15:45pm. EDT



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SECRETARIAL HOUSEKEEPING [Poll votes affirmed by the Board]

Do you approve having the Literature Committee send out Step 11 to the fellowship for a preliminary review before going out in the CAR?

11 yes 0 no 0 abstain

Do you approve letter to send to regions with existing Narateen groups and currently registered facilitators?

9 yes 0 no 2 abstain

Please review the Outreach Challenge #7 located in the Worldservices Yahoo Group. This is to be put into the next newsletter. If you vote no, follow through with the Outreach Committee and Board.

8 yes 1 no 2 abstain

Do you approve of sending The Serenity Connection Collection to litcom for editing and final formatting

10 yes 0 no 1 abstain

Please review the Outreach Challenge #7 located in the Worldservices Yahoo Group. This is to be put into the next newsletter. If you vote no, follow through with the Outreach Committee and Board.

9 yes 1 no 1 abstain

Do you approve the revised S330 Facilitating A Narateen Group pamphlet?

9 yes 2 no 0 abstain



WORLD SERVICE – BOARD OF TRUSTEES MEETING

July 26, 2015

Meeting was held by Skype and opened at 11:03 am. EDT with the Serenity Prayer.

A. Mission Statement, Concepts, Chair's Welcome

1A. Chair's welcome

The World Service Board of Trustees is dedicated to the growth and financial stability of Nar-Anon Family Groups. In cooperation with the world service committees and World Service Office, we will support the worldwide fellowship by developing services necessary to carry the message of Nar-Anon.

2A. Roll Call: (11 voting members present) - Non-voting member ED. Quorum reached.

B. Housekeeping

1B. Approval of Previous Minutes: Motion made and seconded to approve the May 31, 2015 minutes, with corrections-add "Collection"; remove "-has authority" Votes: 9 yes 0 no 2 abstain

2B. Secretarial Housekeeping: Confirmation of Completed Polls: 2 polls:

1. Approve to release Step Twelve Draft to Fellowship. Poll vote: 11 yes.
2. Approve Letter to all regions regarding WS Narateen Safety Guidelines. Poll vote 8 yes 1 no 1 no vote.

Called to confirm all polls: 10 yes approved both polls. Both polls listed on page 4 of these minutes.

3B. Financials. B&F Motion 1 posted on wso-bot. Summary: GLS 8.1 Contributions to WSO cannot be earmarked. Motion to approve. Second. Vote passed: 11 yes. 1 voting member left the call.

B&F Motion 2 posted on wso-bot. ED suggested notifying fellowship using a board bulletin. Motion second to add prudent operating reserve to new internal guidelines for board and referenced in treasurer's section of bylaws. 1st amendment /second: to add prudent/operating reserve as it stands to new internal guidelines for board and referenced in **appropriate section** of bylaws. Vote passed: yes 10. 2nd amendment to remove 'as it stands' motioned second : to add prudent operating reserve to new internal guidelines for board and referenced in the appropriate section of bylaws. Vote passed: 10 yes. Main motion vote: 10 yes.

C. Old Business

1C. Literature Racks

Shipping charge being developed-will be \$15-40 UPS. It will be sold online only.

Motioned to remove off agenda/second. Vote passed: 10 yes.

2C. Yahoo Groups with BOT and Committee Chairs: Review and comment by 8/9.

3C. Facebook Nar-Anon: How It Works: Defer.

4C. Ad-Hoc committee: Motion from BOT: Motion 1 - Grant authority to the Board of Trustees (BOT) to insert conference approved service material into the Guide to Local Services (GLS), Guide to World Services (GWS), or other service documents. Vote passed: 8 yes 1 no 1 abstain. Motion from BOT: Motion 2 - To allow the Board of Trustees (BOT) to temporarily approve new service literature or updated service literature between conferences by amending the Approval Process for Service Literature



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in the Guide to World Services on page 26, paragraph 2. After discussion, vote passed to table.

5C. Nar-Anon Prayer: Poll votes need to be completed. Service Newsletter discussion determined that there may be no changes after second week in August for September issue.

6C. New eBooks: Will update online.

7C. Translation sub-committee: deferred.

8C. Conference Article for Newsletter: deferred.

D. Committee Report Items

1D. Narateen Letters: Narateen letter to existing facilitators & regions with meetings sent letter to all regions in US sent out. Motion to remove from agenda second. Voice vote: passed unanimously: 10 yes.

2D. Prudent Reserve: See motions under 3B.

3D. Serenity Connection Collection: In editing. Pricing to be discussed online.

4D. Outreach Letters: They will be discussed during motion discussion.

5D. Website suggestions: work being done.

6D. Secretary selected by World Pool: Chose WSC secretary. Voice vote called to remove from agenda. Unanimously approved: 10 yes.

7D. Website committee requests assistance in report, on 3 items: Meeting map development. Google groups, Nar-Anon logo: Vote passed: 10 yes.

E. New Business

1E. Service Documents: 3 proposed documents submitted are being worked on: Starting a meeting; So you've been asked to speak; What happens at Nar-Anon meetings. Overview- before work is done on service pieces, the board should decide if it's something that is needed, then it would go to LitCom, for editing, then to CAR.

2E. Webmaster non-member

3E. Communication process in working with Committees & BOT

2E & 3E: vote called to remove from agenda; unanimous.

F. WSC 2014 Follow-up: All deferred

Next meeting special meeting for motions review August 9 11:00AM EDT.

Motioned to adjourn.

Closed with serenity prayer at 1:46pm. EDT



WORLD SERVICE – BOARD OF TRUSTEES MEETING

July 26, 2015

SECRETARIAL HOUSEKEEPING [Poll votes affirmed by the Board]

1. Do you approve having the Literature Committee send out Step 12 to the fellowship for a preliminary review before going out in the CAR?

11 yes 0 no 0 abstain

2. Do you approve letter to send to all US regions regarding starting Narateen groups? 8 yes 1 no 2 abstain



WORLD SERVICE – BOARD OF TRUSTEES MEETING

November 22, 2015

Meeting was held by Skype and opened at 9:06 a.m. PST / 12:06 p.m. EST with the Serenity Prayer.

A. Mission Statement, Concepts, Chair's Welcome

1A. Chair's welcome

The World Service Board of Trustees is dedicated to the growth and financial stability of Nar-Anon Family Groups. In cooperation with the world service committees and World Service Office, we will support the worldwide fellowship by developing services necessary to carry the message of Nar-Anon.

2A. Roll Call: 10 voting members present and E.D. non-voting member. 1 member absent.

B. Housekeeping

1B. Approval of Previous Minutes: Motion and seconded to approve the September 27, 2015 minutes. Votes: 8 yes 0 no 2 abstain

2B. Secretarial Housekeeping: Confirmation of Completed Polls:

See list of polls at end of minutes. Motion made and seconded - confirm all polls: 10 yes unanimous

Secretarial duties for Bylaws: BOT agreed to look at when we work on the Bylaws. It may be best to use as a list for internal guidelines. Voice vote – all yeas

3B. Financials: Questions regarding the leases on machines and E. D. will look into it. Also discussed sending semi-annual financial reports to fellowship with an explanation. Important for regions to see their donations compared with prior year. Motion made and seconded: Motion to send interim report with explanation to delegates, regions without delegates, and NSOs. Vote 10 yes unanimous

Prudent reserve language. Find spot to add prudent reserve in Bylaws.

4B. WSO Update – Iran visit: ED gave an in-depth report on her visit to Iran and the status of the Iranian Nar-Anon fellowship. ED believes a follow up visit to Iran will be needed as they have formed a new NSO. She will meet with them every week to keep up the two-way communication. This led to the board discussing a need to have better guidelines for NSOs to put in the GWS. Motion made and seconded: Motion that an ad hoc committee be created with P&G, representatives from any international region interested, ED and Chair, to develop NSO information for the GWS. Vote 10 yes unanimous

World Service Office: WSO employee has terminal cancer and will need to be leaving soon. Another employee has already left the office. Motion made and seconded to hire one full time, and possibly one part time position, if needed. Vote 10 yes unanimous

C. Old Business

1C. BOT comments on regional motions: Discussion on type of BOT voted needed for responses. Motion made and seconded to require a 2/3 vote. Vote 8 yes 1 no 1 abstain

BOT comment for Motion #5: 7 yes 3 no – motion passed. Add comment:



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November 22, 2015

As far as the Board of Trustees is aware, Twitter, in its current form, does not protect anonymity. Concept 11 speaks of using Nar-Anon funds responsibly. Our trusted servants' time is a valuable resource that should be used wisely. A project plan that already conflicts with our Eleventh Tradition takes away from other crucial projects. Vote: 10 yes unanimous.

BOT comments for Motions #8 and #9: 7 yes 2 no 1 abstain

Suggested changes to BOT draft comments. Add Concept 2 to region motions. Vote 9 yes 1 no. To remove 1st paragraph: Vote 8 no 2 yes. Add to first paragraph quorum and services: Vote 7 yes 1 no 2 abstain. Motion #8 to approve as amended: Vote 8 yes 2 no. Motion #9 to approve as amended: Vote 8 yes 2 no.

BOT comment for Motion #10: 10 yes unanimous

Suggested changes to BOT draft comments. Motion made by Linda and seconded by Kay to change first paragraph to add "in addition to the groups." Vote 10 yes unanimous. Remove last sentence in paragraph 2. Vote 7 yes 3 no. Remove new last sentence in paragraph 2. Vote 2 yes 8 no. Motion made by Rhenda and seconded by Darleen to approve comment as amended. Vote 10 yes unanimous

2C. Literature Racks: Currently 22 sold. Motion made to remove this item from agenda. Vote 10 yes unanimous

Unanimous vote for 5 minute break. New roll call: as originally called.

Motion made and seconded to remove 1C and 2C from agenda. Vote 10 yes unanimous.

3C. Yahoo group with BOT & Committee chairs: Defer to wsobot.

4C. Pre-existing recovery literature: Defer to January meeting.

5C. Ad-Hoc Committee-Service Items-Board Approval: Completed. Chair made motion, seconded to remove from agenda. 10 yes unanimous

6C. Nar-Anon Prayer: Update in email.

7C. New eBooks: Defer to January meeting.

8C. Translation Subcommittee: Defer to January meeting.

9C. New Group Packet: Defer to January meeting.

10C. Executive Committee Election & Delegate Elect Process: Reported ad hoc committee put together Voting Procedure for Officers of the BOT which the BOT reviewed and commented on. BOT will further discuss on wsobot and at January meeting.

11C. Social Media Document. BOT approved document but stills needs to discuss on wsobot. Do we want to put in CAT?

12C. Service Pamphlets – Priority List: Ad-hoc working on these pamphlets and need to finish them up.

13C. BOT Internal Guidelines – Ad Hoc Committee: Defer to January meeting.



WORLD SERVICE – BOARD OF TRUSTEES MEETING

November 22, 2015

D. Committee Report Items

1D. Literature Committee: How long should recovery literature stay out there for fellowship review? Need to research international countries to find out how long it will take for them to translate. Literature Committee would like to discuss this topic at conference. BOT will continue discussion at January meeting. Check with Brazil, Russia, Iran, and Japan.

2D. World Pool Committee: They have no applications for conference facilitator. We will all need to reach out to our resources to find someone who will be interested in position. Suggest March 31 deadline. Suggests removing deadline. Suggests article is written for newsletter and goes out to the delegates for suggested candidates. volunteered to do this. Motion made, seconded, amended to remove all deadlines for applicants for conference facilitator and secretary, seconded. Vote 10 yes unanimous

3D. Serenity Connection Collection: Status – LitCom almost finished review and still waiting for cover. Chair will get together with
in next day or two. Darleen will ask office manager about the cost of production to present to the board.

4D. Website Committee – eBooks: Remove from agenda.

E. New Business

1E. Traditions Book from Brazil: Chair reported that because of the plagiarism in the book it will be withdrawn at conference. Brazil cannot verify that any of it is original writing. No copyright release forms. They have stopped printing and producing this book. Anyone who voted in favor of this book at conference can bring it back to the floor with new information and re-vote. Topic deferred to January meeting. Brought up Slogans book, same problem. Chair will discuss with Brazil. No copyright release forms so we don't know if there is plagiarism. Will research Roberts' Rules on best way to do this.

2E. Event Planning Handbook: Have received no comments from the BOT. Discuss on wsobot and put up a poll that ends December 5. Then send to LitCom for review.

Next meetings scheduled for January 24, 2016 at 9:00 a.m. PST / 12:00 p.m. EST
and March 20, 2016 at 9:00 a.m. PDT / 12:00 p.m. EDT

Motion to adjourn, seconded – all in favor.

Closed with Serenity Prayer at 1:15 p.m. PST / 4:15 p.m. EST



WORLD SERVICE – BOARD OF TRUSTEES MEETING

November 22, 2015

SECRETARIAL HOUSEKEEPING [Poll votes affirmed by the Board]

Do you approve the Boundaries and Consequences pamphlet to go into CAR?

11 votes 11 yes passed

Nov 13

Please check all the motions that you feel warrant a board response. If you don't think a response is required, do not select.

33 votes

Motion 5 - Pros and Cons of Twitter

18% (6)

Motion 8 - Establishing a new region

24% (8)

Motion 9 - Establishing a new area

24% (8)

Motion 10 - Altering the Tally Process

27% (9)

Motion 11 - 3rd Step Prayer

3% (1)

Motion 14 - Assembly Registration Form

3% (1)

Nov 11

Do you approve Steps 10, 11, & 12 to go to WSC committee to be included in CAR?

11 votes 11 yes passed

Nov 6

Do you approve removing Steps 4-9 from literature order form and webstore?

9 votes 9 yes passed

Nov 5

Do you approve minutes from 7-26-2015 board meeting?

9 votes 9 yes passed

Oct 17

Do you approve minutes for special meeting on 8-30-2015?

10 votes 8 yes 2 abstain passed



WORLD SERVICE – BOARD OF TRUSTEES MEETING

November 22, 2015

- Oct 17
- Do you approve minutes for special meeting on 8-9-2015?
10 votes 9 yes 1 abstain passed
- Oct 17
- Do you approve the Social Media document?
10 votes 10 yes passed
- Oct 16
- Do you approve the Recovery Literature Priority List to be sent to WSC committee for inclusion in the CAR?
9 votes 9 yes passed
- Oct 15
- Do you approve Motion #7 Lit Com additional motion for Loss of a Loved One?
9 votes 9 yes passed
- Oct 10
- Do you approve BOT Motion #5 - Service & Outreach Approval Process?
10 votes 10 yes passed
- Oct 06
- Do you approve Motion 17 Narateen to revise "Group Registration Form" to differentiate from "Narateen Group Registration Form"?
10 votes 10 yes passed
- Oct 02
- Do you approve the booklet "Loss Of A Loved One" to go our for fellowship review? Poll will close Sunday, Oct. 4, 2015.
10 votes 7 yes 3 no passed
- Oct 01
- Do you approve the WS and BOT Yahoo Workgroup Guidelines-(15-07-15.pdf found in files)? Poll will close on October 3.
11 votes 11 yes passed