

# WORLD SERVICE – BOARD OF TRUSTEES MEETING

February 18, 2023

Meeting opened at 9:00 AM PT/12:00 PM ET/6:00 PM SAST with the Serenity Prayer.

The Twelve Concepts were read.

**Roll call:** 9 voting members present

Motion was made and seconded to approve the December 11th minutes. Approved with 9 yes votes

No polls since the last meeting.

## Financials:

### Snapshot financials

Through December 2022

Income	411,796.56
Production Costs	(161,281.18)
Payroll Costs	(149,714.21)
Operating Expenses	(112,106.86)

**Net Income** (10,755.60)

### Operating Cash Analysis

As of 12/31/22

General Account	52,709.07
Prudent Reserve Account	20,000.00
Less Credit Card Debt	(8,140.11)

**Available Operating Cash** 64,568.96

As of 02/17/23

General Account	47,897.58
Prudent Reserve Account	20,000.00
Less Credit Card Debt	(12,526.64)

**Available Operating Cash** 55,370.64

Motion made and seconded to adjust the inventory to the actual for January 1<sup>st</sup>, 2023. Approved 9 yes.

Motion made and seconded to post the "snapshot financials" to the B&F landing page including operating cash as of the reporting period as well as current operating cash. Approved 9 yes

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## WSO Update

Since the last board meeting - WSO has been coordinating with the B&F ad hoc committee to locate another site for WSO. In all reality - this is going to take time and patience as we continue to look at all options - depending on city and distance from the current WSO. We are committed to locating a new place, but realistically this will take several months.

In order to cut costs - we are no longer using Suzie for accounting - which is about \$12,000.00 a year in savings. Between Mary Helen, Trudi, Phyllis and myself - we are handling the financial aspect - Phyllis and I - doing data entry from Stripe (Shopify), PayPal and checks by mail - Mary Helen and Trudi doing reconciliation of bank accounts, quarterly sales tax returns, and yearly tax returns. Production costs are also down approximately \$2,500.00 and we continue to look at more that can be trimmed.

Since the State of Affairs letter was sent back in October of 2022 - in every sense of the word - this woke up the fellowship to understanding that literature orders and donations were the proponents to operating WSO. WSO clearly feels this has given those groups and individuals a better understanding and their accountability was needed to be made aware of. For those who claim they had not been fully informed - we disagree (WSO) - the board presented minutes of each meeting which gave financial details as well as the Serenity Connection Newsletter - as stated in the bylaws - each June - financials were published. WSO has always been accountable for every penny spent and was optimistic orders and donations would pick up as more meetings went back to in person meetings. We know this was the same for all the regions - they were financially struggling also. So in the aftermath - the board held a roundtable - which again WSO felt was done with integrity. Listening to those who either insisted their plan of action would work, accused that funds were mismanaged because of high rent, equipment charges, payroll and overall - no accountability for their actions or inactions. To those who clearly supported and understood what had occurred - did make their comments during the roundtable and WSO feels the many others who were not able to comment due to time constraints - showed their support with literature orders and donations.

Currently - we are in discussion with our landlord - we asked for a 6-month lease - which we feel they were not receptive to as well as a 1 year lease - we have asked there be no rent increase during the new lease. We also asked about the possibility of purchasing the building. We hope to have the information next week. Once we receive the lease, before signing - the lease will be in Dropbox for board review.

We are back to 5 days a week as of January 1<sup>st</sup>, 2023. The staff was grateful for the board's appreciation of the dedication and willingness to help Nar-Anon continue. Since last October which saw the largest financial help - we are steadily having more individual and group literature orders - especially since last year approximately each month it was about 10% group orders/donations and 90% individual orders with lower donations. We are optimistic that as more meetings return to in person - we are hoping this will level our ability to be financially stable.

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WSO would like the board to consider having a "Buy A Building" fund started - this was suggested several times over the last few years and if done would present how the fellowship would feel inclusive with how their funds are managed.

In closing - the financial means which WSO has worked with for many years - we have experienced many challenges and we ask that when a financial report is provided - please include the positive of how the fellowship has helped. Our organization is not the typical business as many try to fit into a business module. The volunteer basis is no longer a factor in off-setting payroll costs. Today it is about providing help with what is available and times have made it financially necessary for many to work - so we feel - as suggested - the financial report made available along with the reality of being openminded and sensible to Nar-Anon's needs.

We are grateful for all the hard work done by the Board of Trustee. Thank you for letting me be of service.

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### **Old Business**

- Motion made and seconded for the outreach posters from Russia to go to Litcom, 9 yes.
- Motion made and seconded to approve the revised by-laws. 9 yes
- The secretary will need to e-sign the by-laws.
- The moving report is included in the WSO update.

### **New Business**

- Two board members will tweek the world report. A poll will go up on Tuesday to close on Saturday. The report is due Sunday 2/26.

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- We have a volunteer to possibly do the graphics using Canva.com for reports to go in the binder for conference.
- Conflict of Interest, we need to review the pages that were submitted and a poll will be set up with the pages attached. Then we need to sign the Disclosure Statement.
- The Disclosure Statement needs to be added to the BoT calendar for the April meeting.
- We are trying to find a way to streamline the process to get documents to the Translation Resource Committee
- We will have a meeting on March 26<sup>th</sup> to discuss CAR motions.

The meeting closed with the Serenity Prayer at 10:33 p.m. PT, 1:33 p.m. EST, 12:33 p.m. SAST

The next regular meeting is April 23, 2023 at 9:00 AM PT/12:00 PM ET/6:00 PM SAST.