



RECOVERY • UNITY • SERVICE
NAR-ANON WORLD SERVICE CONFERENCE 2018

Friday - April 27, 2018 – opened at 9:26 AM

- Serenity Prayer
- 12 Steps/Traditions/Concepts
- Daily SESH Reading
- Announcements
- Introduction of Board of Trustees
- Welcome from Executive Director
- Welcome from Board Chair
- Introductions of Delegates and Alternates
- Introduction of Standing Committee Members
- Roll Call - 31 voting members: 21 delegates / 10 trustees; 21 votes = 2/3 vote, 16 votes = simple majority

PROCEDURAL VOTING / INFORMATION SESSIONS

Approval of Standing Rules of the Conference

Motion made to permit the delegate from Iran Jonobe region to participate in the WSC 2018 Conference only, with a voice and a vote via Skype audio link, due to visa application denial. WSO Executive Director will stand on behalf of the delegate for the voice and the vote.

Motion CARRIED, 31/0/0

Motion made and seconded to amend Standing Rule 12 for this conference. 12. These standing rules of the conference are applied in conjunction with *Robert's Rules of Order, Twelve Traditions and Twelve Concepts of Nar-Anon Service*.

Motion CARRIED, by unanimous consent

Motion made and seconded to adopt the Standing Rules as amended.

Motion CARRIED, 31/0/0

Motion made and seconded to add Iranian delegate to roll call.

Motion CARRIED, 31/0/0

Motion made and seconded to accept the WSC 2016 Minutes as corrected.

Correction to Friday 4-29-2016, Motion 16:

In the Guide to World Services, page 28, section Nar-Anon Recovery Literature & Service materials, subsection Copyright & Trademark Information, revise to read...

Motion CARRIED, 31/0/1

- Updated Roll Call - 32 voting members; 22 votes = 2/3 vote, 17 votes = simple majority

Motion made and seconded to accept the Agenda.

Motion CARRIED, by unanimous consent

Recess for break at 11:18 AM, reconvene at 11:30 AM

- Roll Call - 32 voting members: 22 votes = 2/3 vote, 17 votes = simple majority

Board of Trustees Proposal: request assistance from the conference WSC to write a floor motion to give the board authority over service and outreach literature. Purpose is to relieve the groups from dealing with items not used in meetings.

WS Literature Committee - Priority List

WS Website Committee - Question Solicitation



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OLD BUSINESS - MOTIONS

MOTION 4 - In the GLS, GWS and all other Literature, including conference approved literature, when using abbreviations for Narateen, use "Nt", not "N".

Floor motion made and seconded to withdraw Motion 4. This was withdrawn because Motion 30 from WSC 2016 covered this motion.

Floor motion CARRIED, 32/0/0

MOTION 15 - In the pamphlet The Twelve Tools of Recovery, P-115, insert additional language below. Anonymity: Anonymity as a tool assures us the freedom to speak openly, without fear of gossip or fear of being judged. Only the individual member has the right to divulge his or her membership with exceptions at the level of press, radio, films, internet and other forms of mass media. In these instances we need always maintain personal anonymity. We need guard with special care the anonymity of all N.A. members.

Our fellowship's primary purpose is to help families and friends of addicts. The spiritual principle of anonymity assures no one member or problem is greater or less than any other.

Motion 15 -- CARRIED, 30/2/0

Floor motion made and seconded to reconsider Motion 15.

Floor motion FAILED, 15/17/0

MOTION 17 - To produce We've Been There, PD-135, attachment 2, as a reading card and an insert.

Motion 17, as amended -- CARRIED, 31/1/0

Recess for lunch at 12:45 PM, reconvene at 1:45 PM

o Roll Call - 32 voting members; 22 votes = 2/3 vote, 17 votes = simple majority

Floor motion made and seconded to refer Motion 17 to WS Literature Committee, including all the work that we have done so far, for further development and fellowship review.

Floor motion CARRIED, 32/0/0

Floor motion made and seconded to suspend the rules to omit reading full motion 19.

Floor motion CARRIED, unanimous consent

Floor motion made and seconded to move to informal consideration.

Floor motion CARRIED, unanimous consent

Recess for break at 3:35 PM, reconvene at 3:55 PM

o Roll Call - 32 voting members; 22 votes = 2/3 vote, 17 votes = simple majority

MOTION 19 - In the Guide to Local Services, page 2-2, section How to Start a Group, remove subsection Narateen Groups.

Insert the new section for Narateen Groups after Section 6 "Regional Structure." Move the "Sample Format for Narateen Meetings" from GLS Page 3-4 to the end of new section. Renumber all sections following the new Narateen section 7.



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NARATEEN GROUPS

Narateen groups, which are part of the Nar-Anon fellowship, are formed to provide support to teenage family members and friends of addicts. A Narateen group is a safe environment where teenagers can share and work on their recovery. The principles that apply in the Nar-Anon fellowship, such as honesty, trust, confidence, safety, and anonymity, also apply to Narateen as do the Twelve Steps, Twelve Traditions and Twelve Concepts of Service.

Registration of Groups

Area/Region Requirements

A group is considered a Narateen group when it and its area or region meets the following requirements

- Develops and submits Narateen Safety Policies for review to the WS Narateen committee. Safety Policy includes:
 - NTPP is voted in by assembly
 - Background checks are passed by all Facilitators
 - State, county, province or country laws are reviewed and incorporated into the policy
 - Safety policy is approved by assembly
- Has an assembly elected Narateen Process Person (NTPP).
- NTPP submits Narateen Facilitator Registration Form and Narateen Group Registration Form to WSO.

Note: For legal purposes the region should have documented proof in their regional minutes to support all the above.

In the absence of an area or region, a group is requested to contact the World Service Narateen Committee for guidance on starting a Narateen group.

Once these requirements are met the group will be listed on the Nar-Anon world service website. It is important that any changes in group information are kept up to date with WSO. Narateen Group Registration Form can be found online at www.nar-anon.org/Narateen/ and at the back of this guide.

Group Requirements

- Group registration with WSO
- Have at least two certified facilitators registered with WSO
- Adhere to local Narateen safety policies
- Notify the NTPP of any group changes

How to Start a Narateen Group

To begin a meeting, you are encouraged to reach out to your area or region Narateen subcommittee, when there is one, or the World Service Narateen committee so they can explain the process and offer support. You will need two certified facilitators registered with WSO and it is suggested that each group have at least four certified facilitators available (two committed to regular attendance). Suggestions for starting a group,



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- Review Group Requirements above under Registration of Groups.
- Contact your region for assistance and ask if they have assembly approved region Narateen guidelines.
- Contact your region to inquire about the availability of startup funds for new groups before purchasing a new group packet from the WSO.
- Choose a location and time that coincides with a Nar-Anon or NA meeting, as it will help teens with transportation and the availability of facilitator substitutes.
- Encourage Narateens to choose a group name by group conscience.
- Notify nearby Nar-Anon and NA meetings of your Narateen meeting.
- Visit Outreach page on Nar-Anon website for letters and table cards that can be used to announce the new meeting.

Membership in Narateen

It is suggested that Narateen membership begins at the age of 13. Narateen groups may allow pre-teens to attend based on group conscience. Continued participation is permissible up to the age a person is considered an adult in the country in which they reside. Once becoming an adult, they may attend Nar-Anon meetings.

Narateen Meetings

Narateen meetings are closed except by group conscience. Only adults who have been certified and registered with WSO may attend a Narateen meeting unless invited by a group conscience.

Narateen meetings in schools, hospitals, juvenile centers, and other professional settings allow access for teens that might not otherwise be able to attend. These meetings are often closed or limited access meetings only open to the youth at these schools or facilities. Access by teens outside of these facilities may be allowed at the discretion of a facility. Some facilities require that a counselor or other staff member attend the meeting. In such cases, the meeting can be considered open only to required personnel who have been informed of Nar-Anon's Twelve Steps and Traditions, particularly the Twelfth Tradition:

"Anonymity is the spiritual foundation of all our traditions, ever reminding us to place principles above personalities."

Meeting Safety and Member Conduct

It is suggested that a code of conduct be developed by the group during the first few Narateen meetings. The code of conduct may be in the meeting format and read aloud before each meeting. In this way, members know what is expected of them during a meeting. All Narateen groups are autonomous and free to develop their own code of conduct. It is the facilitator's responsibility to remind the group of their code of conduct and recovery principles, while modeling boundaries with respectful and kind communication.

Funding and Seventh Tradition

To get started and maintain a Narateen group, there may be a lack of the necessary funds to pay rent, buy literature, etc. The local Nar-Anon group, area, or region may purchase literature or give donations to help a Narateen group. Each Narateen group is encouraged to participate in area or region fundraising. The goal of each Narateen group is to become fully self-supporting as suggested by the Seventh Tradition.



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Transporting Minors

Nar-Anon Family Group Headquarters, Inc. does not recommend Narateen Facilitators transport minors to meetings or any Nar-Anon events.

Narateen Service Positions

Narateen Process Person

The Narateen Process Person (NTPP) is elected by the area or region to be responsible for the confidential records, including the completed forms and background checks, of facilitators. Duties include:

- Coordinate required background checks.
- Register certified facilitators with WSO.
- Register groups with WSO.
- Keep all facilitator information secure.

It is suggested the NTPP be certified in the same way as a Narateen facilitator. The NTPP is elected by assembly. When there is a Narateen subcommittee, the NTPP may be a member of this subcommittee and may also serve as chair.

Facilitator Registration Forms must be completed and sent to WSO annually for renewal in June and whenever any changes occur. The NTPP is also responsible for registering all Narateen groups with WSO, thus verifying the availability of at least two certified facilitators for each group. Regions may determine other Narateen positions and support services.

Narateen Facilitator

The Narateen facilitator is an active member of Nar-Anon, who attends Nar-Anon meetings on a regular basis and has a working knowledge of Nar-Anon's Twelve Steps, Twelve Traditions, and Twelve Concepts of Service. Narateen facilitators do not dominate the meetings, but facilitate to keep the group focused on the topic. An NA member can be a Narateen facilitator provided they are also a member of Nar-Anon. Emphasis should, at all times, be placed on the Nar-Anon/Narateen program.

Duties include:

- Protect the anonymity of all Narateen members.
- Attend Narateen Subcommittee meetings.
- Guide the group in the development of the group's conduct guidelines.
- Become familiar with the NFG Guide for Local Services and the NFG Guide to World Services
- Be consistent in following the group's format
- Be willing to serve for a minimum of one year

Narateen Sub-committee chair and members:

An area or region may elect to have a Narateen Subcommittee to support local Narateen groups.



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"Sample Format for Narateen Meetings"

(All readings are from the Nar-Anon Blue Booklet)

Leader/Chair: Hello, my name is _____. Let's open the meeting with a moment of silence followed by the Serenity Prayer.

At this time, we ask you to please silence your cell phones and avoid texting during the meeting.

In Narateen we have a group agreed upon code of conduct to keep this meeting a safe place for us all to share and grow. We read it at the beginning of every meeting.

Read code of conduct here...

Is anyone here for their first, second, or third meeting? If so, please introduce yourself by your first name only so we may welcome you.

Leader/Chair: Read the Nar-Anon Newcomer's Welcome (Blue Book).

Leader/Chair: Ask members to introduce themselves, using first names only.

Leader/Chair: Ask members to read the following:

Page 7 Twelve Steps

Page 8 Twelve Traditions

Page 12 Keeping Our Meetings Healthy

Leader/Chair: Ask members to read one or more of the following:

Page 2 Mission Statement; Vision Statement

Page 4 The Family

Page 5 Changing Ourselves

Page 6 About Addiction

Page 15 Just for Today

Leader/Chair: Once the meeting has opened, we only read from conference approved literature (CAL) listed on the NFGH literature order form located on the Nar-Anon World Service website. If you wish to purchase literature, please visit the literature table.

Leader/Chair: Ask for Secretary's report and Narateen related announcements.

Leader/Chair: Ask meeting facilitator(s) if he/she has any announcements.

Leader/Chair: Our Seventh Tradition says that every group ought to be fully self-supporting. We pass the basket around for contributions to be used for purchasing literature from WSO (World Service Office), to pay rent, and to make donations to service areas beyond the group level.

Leader/Chair: Anything you hear today is strictly the opinion of the person sharing. The principles of Narateen are found in our Twelve Traditions and Twelve Steps. If a member says something here you cannot accept, remember they are merely speaking from their own experience. They are not speaking for Narateen. When you leave the meeting take home those thoughts that will be most helpful to you, forget those you feel will not be helpful, and keep coming back.



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Leader/Chair: During the meeting only one person speaks at a time; we do not engage in crosstalk. We speak only about our own experiences and feelings. We accept without comment what others say because it is true for them. We will be happy to discuss your questions after the meeting has closed.

Leader/Chair: Introduce the speaker or announce and share on the topic.

The topic for this meeting is _____.

Leader/Chair: Open the sharing to the other members.

Please try to limit sharing to between three and five minutes per person. The last 15 minutes of the meeting can be reserved for newcomers to share.

At the close of the meeting, leader/chair says: Let's thank everyone for a great meeting.

As this is an anonymous program, we ask all members and visitors to respect our anonymity. The stories you heard were told in confidence and should not be repeated outside. They are told so we may better understand this program and ourselves and to give encouragement and help to the new members.

After a moment of silence, close the meeting in any manner consistent with our traditions and the principles of Nar-Anon.

Motion 19, as amended -- CARRIED, 31/0/1

Three proposed amendments to Motion 19 regarding legal concerns were withdrawn, for further consideration by the BOT. The BOT may be required to address this and other Narateen sections to accommodate legal, insurance, and financial considerations.

MOTION 18 - To approve the booklet, Men Sharing Their Experience, Strength, and Hope, BD-216, attachment 3.

Motion 18 -- CARRIED, 32/0/0

MOTION 20 - Delete the current WS Narateen Safety Guidelines, S-332 and replace with the following:

PURPOSE:

The World Service Narateen Safety Policy and Guidelines are created to ensure the safety of Narateen members, facilitators, and Nar-Anon/Narateen as a whole. In addition, each Narateen group must adhere to the policies of their local Nar-Anon area and region, as well as any regulations in their state, province, or country concerning adults interacting with youth.

Helping Teens Recover Together

Narateen groups, which are part of the Nar-Anon Fellowship, are formed to provide support to teenage family members and friends of addicts. A Narateen group is a safe environment where teenagers can share. The principles that apply in the Nar-Anon fellowship, as outlined in our Twelve Steps, Twelve Traditions, Twelve Concepts, Guide to Local Services and Guide to World Services, also apply to Narateen and include honesty, trust, confidence, safety, and anonymity.



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SAFETY POLICY:

Area/Region Requirements

A group is considered a Narateen group when it meets the following requirements:

- Has an assembly elected Narateen Process Person (NTPP).
- NTPP submits Narateen Facilitator Registration Form and Narateen Group Registration Form to WSO.
- Area or Region develops and submits Narateen Safety Policies for review to the WS Narateen committee. Safety Policy includes:
 - NTPP is voted in by assembly
 - Background checks are passed by all Facilitators
 - State, county, province or country laws are reviewed and incorporated into the policy
 - Safety policy is approved by assembly

Note: For legal purposes the region should have documented proof in their regional minutes to support all the above.

In the absence of an area or region, a group will be responsible for meeting the above safety requirements. Refer to the Narateen section in the Guide to Local Services for additional policy and safety information.

Once these requirements are met the group will be listed on the Nar-Anon WS Website.

Group Requirements

- Group Registration with WSO
- Have at least two certified facilitators
- Adhere to area/region for copy of regional safety policies
- Notify the NTPP of any group changes

Local Safety Policy:

As identified above, each group, area or region is required to create their own assembly approved safety policy to define service positions, facilitator certification process and support the Narateen program.

FACILITATING A NARATEEN GROUP

A Narateen facilitator should be an active, adult member of Nar-Anon who attends meetings on a regular basis. All Narateen facilitators must be registered with the WSO after being certified by NTPP or Narateen Subcommittee in accordance with their local group, area or region's safety policy, which must include successful completion of a background check.

Narateen facilitators should not dominate the meetings, but rather facilitate to keep the group focused on the topic. It is suggested that a facilitator not be a relative or legal guardian of a Narateen member of the group, as members of the group may feel uncomfortable speaking freely and openly.

WHY IS HAVING TWO FACILITATORS NECESSARY?

It is highly recommended that every Narateen Group have two certified facilitators at every meeting, preferably one male and one female. The teens and facilitators are protected when two facilitators are in the room. Also, if a situation arises where a facilitator must leave the room, another is there to continue the meeting. If one facilitator is unable to attend, it is recommended



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that he/she call another certified Narateen facilitator to substitute. If a replacement second facilitator is unavailable, a group conscience, including the available facilitator, may be taken to decide whether to continue or cancel the meeting.

NARATEEN FACILITATOR CERTIFICATION

Each local Nar-Anon area or region shall develop and define a process to certify Narateen facilitators based on these World Service Narateen Safety Policy in accordance with the local area, state, region, province, or country's laws. It is important to check into the legal requirements for adults interacting with minors. Certification is a formal acknowledgement that a member has met the requirements for being of service to Narateen. A process for recertification should also be defined.

NARATEEN PROCESS PERSON

The Narateen Process Person (NTPP) is elected by the area or region, to be responsible for the confidential records, including the completed forms and background checks of facilitators. Duties include:

- Coordinate required background checks
- Register certified facilitators with WSO
- Register groups with WSO
- Keep all facilitator information secure

It is suggested the NTPP be certified in the same way as a Narateen facilitator. The NTPP is elected by assembly. The NTPP may be a member of the Narateen committee and may also serve as chair.

Facilitator Registration Forms must be completed and sent to WSO annually for renewal in June and whenever any changes occur. The NTPP is also responsible for registering all Narateen Groups with WSO, thus verifying the availability of at least two certified facilitators for each group. Regions may determine other Narateen positions and support services.

MEETING SAFETY AND MEMBER CONDUCT

It is suggested that behavior requirements be drawn up during the first few Narateen meetings and read aloud before each meeting. In this way, members know what is expected of them during a meeting. All Narateen groups are autonomous and free to develop their own code of conduct. It is the facilitator's responsibility to gently remind the group of the best practices, principles, and standards.

Narateen members may have been exposed to violence, drug abuse, weapons, verbal abuse, emotional disorders, and law enforcement issues. The facilitator's job is to help teens cope with their feelings regarding addiction using the tools of Narateen/Nar-Anon. Family members or guardians who leave a child at a Narateen meeting are entrusting facilitators with the safety of their child during the meeting. It is the responsibility of the facilitators to maintain order during the meeting according to the behavior requirements. Any disciplinary action to be taken by facilitators is explained in the requirements. An example of possible disciplinary actions would be a verbal warning for the first offense.

Before and after the meeting, it is the family member's or guardian's responsibility to discipline their children and they should not be questioned by the facilitator. If a member must be removed from a meeting due to disruptive behavior, a facilitator should stay with the child until released to their parent.



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It is important that all facilitators know what to do if an emergency situation arises, whether it is within the meeting or an environmental emergency from natural disasters. These emergency plans should be worked out prior to starting a new Narateen meeting and should be included in the local safety guidelines.

When facilitators must protect themselves from personal harm, accusations, or threats, even if totally blameless, they should consider the members' safety when deciding to become or continue as facilitators. If a facilitator decides to step down, the NTPP or regional Narateen sub-committee should assist in finding a new facilitator.

It is important that mandatory reporting laws, such as those for child abuse and neglect, be reviewed for your city, county, state, province or country and incorporated into your safety guidelines. You are encouraged to consult other Narateen facilitators or Narateen service members before taking any action regarding reporting.

Floor motion to lay Motion 20 with the amendment on the table

Floor motion CARRIED, 29/3/0

MOTION 21 - Revise the tri-fold, Facilitating a Narateen Group, S-330 as follows:

Change the title from "Facilitating a Narateen Group" to "Narateen Group Information".

Revise "What is a Narateen group?" section as follows: Narateen is a part of the Nar-Anon program for teens affected by someone else's addiction. Meetings are closed except by group conscience and limited to teenagers who are coping with the addiction problem of a family member or friend. Facilitators guide and share knowledge of the Twelve Steps and Twelve Traditions by keeping meetings and groups focused and on topic."

Motion 21 -- CARRIED, 32/0/0

MOTION 22 - In the Guide to Local Services, page 13 -5, Narateen Group Registration Form, revise the opening paragraph as follows:

Narateen Groups are registered with the World Service Office (WSO) with the understanding that they will abide by the Nar-Anon Twelve Traditions, Twelve Concepts of Service, Nar-Anon Family Groups Guide to Local Services and Narateen Safety Policy and Guidelines (S-332). This form MUST be submitted to WSO by the region Narateen Process Person (NTPP).

Motion 22 -- CARRIED, 32/0/0

MOTION 25 - In the Guide to Local Services, pages 7-1, 7-2, remove section Anonymity and replace with:

ANONYMITY

The experience of our groups suggests that the principle of anonymity, which is summed up in Tradition Twelve as "the spiritual foundation of all our traditions," has three elements: anonymity as it applies outside Nar-Anon, anonymity within the fellowship, and anonymity as it contributes to our personal growth.

Anonymity Outside Nar-Anon

Tradition 11- "Our public relations policy is based on attraction rather than promotion; we need always maintain personal anonymity at the level of press, radio, films, internet and other forms of mass media. We need guard with special care the anonymity of all NA members." This speaks directly to the protection of anonymity outside of the Nar-Anon fellowship.



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Tradition Eleven gives us specific guidelines, "we *need always* maintain personal anonymity at the level of press, radio, films, internet, and other forms of mass media." This means that at all times we need to protect our personal anonymity in the public forum.

When speaking as a Nar-Anon/Narateen member at the public level, only first names or pseudonyms are used. In photographs for publication or in television appearances, faces may be blurred or turned away from the cameras so they are unrecognizable.

Any Nar-Anon/Narateen member may write an article or give an interview about the fellowship for local or national publication. Personal anonymity should be maintained by signing anonymously or using a pseudonym.

Mass media includes the various forms of social media, internet articles, and blogs. Individually, members can use social media for private communication but are cautioned not to use the Nar-Anon name or logo because there is no protection of anonymity. Anything expressed on the internet may be difficult or impossible to remove and could have potential harm to members and others.

It is important to make Nar-Anon known through public information work with professionals who come into contact with families suffering from the effects of addiction. Such contacts may make it necessary for involved Nar-Anon and Narateen members to give their contact information to interested doctors, spiritual leaders, school, or industrial personnel.

Anonymity Within Nar-Anon

We guard the anonymity of others in the fellowships of Nar-Anon/Narateen and NA. This means not revealing to anyone, even to relatives, friends, and other members, who we see and what we hear at a meeting.

Anonymity goes well beyond mere names. All of us need to feel secure in the knowledge that nothing seen or heard at a meeting will be revealed. We feel free to express ourselves among our fellow Nar-Anon members because we can be certain that what we say will be held in confidence.

At open Nar-Anon meetings, group anniversaries, conventions, or workshops where non-members may be present, Nar-Anon/Narateen members are free to decide how much anonymity they prefer. It is well to open such meetings with a brief explanation of the Eleventh and Twelfth Traditions. One suggestion is as follows:

There may be some attending who are not familiar with our tradition of personal anonymity at the public level. If so, we ask you to respect our anonymity, and not identify any Nar-Anon, Narateen, or NA speaker or member by name or picture in published or broadcast reports of our meeting.

The assurance of anonymity is essential to our efforts to help other families and friends of addicts, and the Twelfth Tradition reminds us that the spiritual base of Nar-Anon and Narateen principles are found in the equality expressed in anonymity. Our principles come before personalities.

Anonymity in Our Personal Growth

We identify ourselves by our first names to remind us we are equals in Nar-Anon. We share as equals, regardless of social, educational or financial position. Anonymity provides the freedom and security Nar-Anon assures each member. Our growth in humility is rooted in the spirit of anonymity,



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always reminding us to place principles above personalities. Open-mindedness and the willingness to listen to each other are the practical applications of the spiritual principle of anonymity.

Motion 25 -- CARRIED, 30/1/1

Floor motion to postpone Motion 32 to Sunday after the elections.

Floor motion CARRIED, 32/0/0

Recess for dinner at 5:51 PM, reconvene at 7:18 PM

INFORMATION SESSION / OLD BUSINESS - MOTIONS

- Introduction of WSO Staff
- WSO Report
- Roll Call - 32 voting members; 22 votes = 2/3 vote, 17 votes = simple majority

Floor motion made and seconded to extend business until 9:00 PM

Floor motion CARRIED, 31/0/1

MOTION 1 - Develop an approach to process multiple motions from world service committees on one document or book, allowing the piece or book to be submitted in its entirety.

Motion 1, as amended -- CARRIED, 32/0/0

MOTION 5 - Motion to identify those parts that are policies in the GLS and the GWS.

Motion 5, as amended -- FAILED, 11/18/3

MOTION 23 - In the Guide to Local Services, page 6-8, section Regional Structure, subsection Regional Delegates, revise the last bullet under Delegates and add the World Service Committee email list at end of the guide.

- Become active members of a World Service Committee. Committee list is found in the back of this book.

Add: World Service Committees email list to back of book.

WORLD SERVICE COMMITTEE EMAIL ADDRESSES

World Service Budget and Finance Committee	BudgetAndFinance@nar-anon.org
World Service Conference Committee	wsconference@nar-anon.org
World Service Convention Committee	wccommittee@nar-anon.org
World Service Literature Committee	LitCom@nar-anon.org
World Service Narateen Committee	narateen@nar-anon.org
World Service Newsletter Committee	newsletters@nar-anon.org
World Service Outreach Committee	outreach@nar-anon.org
World Service Policy & Guidelines Committee	pandgcommittee@nar-anon.org
World Service Website Committee	webcommittee@nar-anon.org
World Service World Pool Committee	worldpool@nar-anon.org

Motion 23 -- CARRIED, 32/0/0

MOTION 26 - In the Guide to Local Services, page 2-1, section How to Start a Nar-Anon Group, subsection Registration of Groups:

The establishing of a group and its functions are the responsibility of those qualified for membership. Anyone who has an addicted relative or friend or is concerned about the effects of drug addiction in others in any way may start a group. WSO will register any group designating itself a Nar-Anon Family



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Group (NFG) with the understanding that it will abide by the Twelve Traditions and the Twelve Concepts of Service and meetings will be open to any Nar-Anon member.

Motion 26 -- CARRIED, 32/0/0

MOTION 29 - In the Guide to Local Services, page 11-1, section Conventions and Events, subsection Narateen Participation:

Narateen Participation

Since Narateen is part of the Nar-Anon Fellowship, its members are included in Nar-Anon activities whenever possible. A Narateen service member should be part of the event planning committee and all Narateen participation is conducted under the guidance of Narateen Facilitators. For more information on Narateen service members, see the Narateen Section in this guide.

Motion 29, as amended -- CARRIED, 32/0/0

MOTION 8 - In the Guide to Local Services, page 6-3, section Regional Structure, subsection RSC Meetings, second paragraph, give the delegate and alternate delegate the same voting rights in the RSC as the other members of the RSC by removing the following language: "The delegate and alternate delegate are not voting members of the RSC."

The voting members are the officers (chair, vice chair, secretary, and treasurer); ASRs; delegate and alternate delegate; subcommittee chairs; and others as the region may deem appropriate.

Motion 8, as amended -- CARRIED, 27/1/4

Day One session adjourned at 9:06 PM



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Saturday - 28, 2018 – opened at 9:00 AM

- Announcements
- Serenity Prayer
- 12 Steps/Traditions/Concepts
- Daily SESH Reading
- Roll Call - 32 voting members: 22 votes = 2/3 vote, 17 votes = simple majority

PROCEDURAL VOTING / OLD BUSINESS - MOTIONS

REVIEW and approval of minutes from previous day.

Floor motion made and seconded to approve the minutes as corrected.

Floor motion CARRIED, by unanimous consent

Recess for break at 10:45 AM, reconvene at 10:54 AM

- Roll Call - 32 voting members: 22 votes = 2/3 vote, 17 votes = simple majority

MOTION 11 - In the Guide to Local Services, page 6-9, section Regional Structure, subsection Assemblies, add the words in bold to the following paragraph.

To conduct business, a quorum of the region's GSRs, registered at the assembly, voting their group's conscience will be necessary. A tie vote will be taken back to the areas for their consideration if time permits. If time does not permit, refer to tie breakers under RSC policies above.

The only voting members of the assembly are GSRs, or in their absence, alternate GSRs or group substitutes. This is consistent with one vote per group. Only recognized GSRs are considered voting members. This recognition is gained by filing a GSR/Alternate GSR Registration Form or an Assembly Registration Form with the RSC, at the assembly, prior to the vote being taken (sample forms are found at the end of this guide).

Motion 11 -- FAILED, 5/21/6

Floor motion made and seconded for a committee of the whole not to exceed one hour for open discussion about three motions before we get to those motions: Motion 6, Motion A-1, and Motion 7.

Floor motion CARRIED, 29/0/3

Floor motion made to extend the time until lunch.

Floor motion CARRIED, by unanimous consent

Recess for lunch at 12:30 PM, reconvene at 1:30 PM

- Roll Call - 32 voting members: 22 votes = 2/3 vote, 17 votes = simple majority

Floor motion made and seconded to come out of committee of the whole session.

Floor motion CARRIED, 26/2/3

(The board chair presided over this session and was not voting)

BRIEF SUMMARY of what occurred during the committee of the whole:

- Reviewed Motions A-1, 6, and 7
- Discussed the need for alternatives to the tally process
- Rejected one amendment to Motion A-1
- Did a straw poll on Motion A-1



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MOTION A-1 - That the tally process be initiated (the Guide to World Services, page 20) to amend Tradition 4 from "Each group should be autonomous except in matters affecting other Nar-Anon Family Groups, or NA as a whole" to "each group should be autonomous except in matters affecting other Nar-Anon Family Groups or Nar-Anon as a whole". (Tabled at WSC 2014)

Motion A-1 -- FAILED, 12/17/3

MOTION 7 - We ask to change Step 1: "We admitted we were powerless over the addict..." And to replace it by the following expression: "We admitted we were powerless over addiction..."

Motion 7 -- FAILED, 3/28/1

MOTION 2 - To amend the Guide to Local Services, page 3-9 (now page 3-11), section Suggested Programs for Nar-Anon Family Group Meetings, subsection Open/Closed Meetings:

Replace:

Open meetings may be attended by anyone interested in Nar-Anon. Closed meetings are only for Nar-Anon members, anyone whose life has been deeply affected by someone else's addiction. Narateen meetings are closed, except by group conscience. Please refer to Narateen section.

Motion 2, as amended -- CARRIED, 28/3/1

MOTION 3 - Motion to accept prayer composed at WSC 2016

Higher Power, guide me on my journey to peace and serenity. Help me let go of self-will and turn my life over to your care.

Motion 3 -- CARRIED, 25/5/2

MOTION 6 - For the Twelve Concepts for NA Service (from NA literature) to be used in our groups and areas until the Nar-Anon 36 is completed.

Motion 6 -- FAILED, 4/27/1

Recess for break at 2:55 PM, reconvene at 3:05 PM

○ Roll Call - 32 voting members: 22 votes = 2/3 vote, 17 votes = simple majority

MOTION 9 - In the Guide to Local Services, page 2-1, section How to Start a Nar-Anon Group, subsection Registration of Groups, give priority to the use of the Traditions when making decisions to start new meetings by inserting the following language after paragraph 1.

If there are established NFG groups in your community application of Tradition 1 "Our common welfare should come first; personal progress for the greatest number depends on unity" and Tradition 4, "Each group should be autonomous except in matters affecting other Nar-Anon Family Groups, or NA as a whole," support the idea that open communication with established Nar-Anon group(s) is essential when starting a new meeting. In order to avoid having a negative effect on established meetings, check with other NFG group(s) in the vicinity and cooperate with them in decisions and details that may affect other group(s) e.g., day of week, time and location of a new meeting and association with an area/region, etc. When making these decisions, members need to consider the welfare of all the groups affected."

Motion 9 -- FAILED, 4/24/4



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MOTION 10 - In the Guide to Local Services, page 5-1, section Area Structure, revise the first two paragraphs by adding 2 sub-section headings and 2 sentences:

Areas are convenient segments into which a region may be divided. Approval for the formation of an area rests solely with the groups within the proposed area.

The Area Service Committee (ASC) meeting is held in a central location within an area to hear reports and to discuss area and group matters. ASC meetings are attended by area officers, GSRs, and subcommittee chairs. These meetings are open to all Nar-Anon members. A sample ASC meeting agenda may be found at the end of this section.

Replace with:

Organizing or Joining a Nar-Anon Area

Areas are convenient segments into which a region may be divided. Approval for the formation of an area rests solely with the groups within the proposed area. Areas are formed for the benefit of all nearby groups so that groups have representation, mutually supported business meetings and the opportunity for mutually beneficial joint activities.

When groups choose to form a new area or a group chooses to withdraw from an area or changes affiliation from one area to another, it is suggested that careful consideration be given to seek the most beneficial impact on all of the affected local groups within their communities and to support the unity and welfare of Nar-Anon as a whole.

Area Service Committee

The Area Service Committee (ASC) meeting is held in a central location within an area to hear reports and to discuss area and group matters. ASC meetings are attended by area officers, GSRs, and subcommittee chairs. These meetings are open to all Nar-Anon members. A sample ASC meeting agenda may be found at the end of this section.

Floor motion made, seconded to suspend the rules for the facilitator not to read entire Motion 10.

Floor motion CARRIED, by unanimous consent

Motion 10 -- FAILED, 2/30/0

MOTION 13 - In the Guide to Local Services, page 5-1, section Area Structure, add additional wording.

Areas are convenient segments into which a region may be divided. Approval for the formation of an area rests solely with the groups within the proposed area. Groups interested in participating in an area can take a group conscience to decide if they wish to be part of an area.

If this is a new area or an area that is not currently active, the interested groups can meet to elect such Area officers as are needed. Following the election, the Area Service Representative (ASR) should contact their region and/or WSO to register the Area and the Area Officers.

Motion 13 -- CARRIED, 26/2/4

Day Two session adjourned at 4:19 PM



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Sunday - April 29, 2018 – opened at 8:10 AM

- Serenity Prayer
- 12 Steps/Traditions/Concepts
- Daily SESH Reading
- Announcements
- Roll Call - 31 voting members: 21 votes = 2/3 vote, 16 votes = simple majority

PROCEDURAL VOTING

REVIEW and approval of minutes from previous day.

Floor motion made and seconded to approve the minutes as corrected.

Floor motion CARRIED, by unanimous consent.

AGENDA CHANGES were made.

- WS Convention Committee presentation was replaced by WS Literature Committee presentation
- Russian Literature Committee presentation was added

Floor motion made and seconded to take Motion 20 from the table after Saturday agenda is complete.

Floor motion CARRIED, by unanimous consent.

Floor motion made and seconded to accept agenda changes.

Floor motion CARRIED, by unanimous consent.

OLD BUSINESS - MOTIONS / INFORMATION SESSIONS

MOTION 12 - To make the following changes and additions to the Event Planning Handbook, S-320:
Add the following section after One Day Events (in bold) Page 5

AREA/REGION ONE DAY EVENTS

Some areas/regions also hold single day events which are smaller than conventions, cover a larger geographical area than a local event, and are considered recovery events such as a Narathon or Unity Day. (See Event Descriptions on page 14). Planning for these events requires a committee, most likely on a smaller scale than a convention such as those suggested above for local one day events. Ideas from both convention and local event committee guidelines can be used depending on the needs of the event.

Area/region events are always planned using the traditions, concepts of service, and group conscience in the decision making process.

Add the following descriptions (in bold) Page 14

EVENT DESCRIPTIONS

Workshops: Recovery workshop events can include member participation focused on program topics such as service or sponsorship, writing literature, step studies, or tradition studies.



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Narathon: A day of recovery event that can be hosted by an area or region with continuous speakers. May include a potluck, opportunity drawings and/or seventh tradition. Can be used for fund raising and outreach activities that are consistent with our traditions and concept of service.

Floor motion made and seconded to suspend the rules for the facilitator not to read the entire motion.

Floor motion CARRIED, by unanimous consent.
Motion 12 -- CARRIED, 17/10/4

MOTION 24 - In the Guide to World Services, page 30, section World Service Board of Trustees, subsection Qualifications of a Trustee, the first bullet:

Replace with:

Six years of Nar-Anon service which must include serving as one of the following: area/regional officer, delegate, or alternate delegate or any combination thereof.

Motion 24, as amended -- CARRIED, 30/0/1

LITERATURE COMMITTEE PRESENTATION

- Recovery Literature Priority List results
- PowerPoint Presentation
- Russian Literature Committee Presentation

WORLD POOL COMMITTEE PRESENTATION

BUDGET AND FINANCE REPORT

WEBSITE PRESENTATION

- Question and answer session
- Roll Call - 30 voting members: 20 votes = 2/3 vote, 16 votes = simple majority

MOTION 31 - Replace the current Website Handbook, S-318, with attachment 4.

Motion 31 -- CARRIED, 30/0/0

Recess for brunch at 11:45 AM, reconvene at 12:50 PM

- Roll Call - 32 voting members: 22 votes = 2/3 vote, 17 votes = simple majority

MOTION 20 - Was taken from the table.

Floor motion made and seconded to suspend the rules for the facilitator not to read the entire motion.

Floor motion CARRIED, by unanimous consent.

Floor motion made and seconded to postpone the vote on Motion 20 until we get the amendments into the body of the motion.

Floor motion CARRIED, by unanimous consent

Recess from 1:30 PM to 1:55 PM



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- Roll Call - 32 voting members: 22 votes = 2/3 vote, 17 votes = simple majority

MOTION 20 - Delete the current WS Narateen Safety Guidelines, S-332.

Replace with:

WORLD SERVICE NARATEEN SAFETY POLICY AND GUIDELINES

PURPOSE:

The World Service Narateen Safety Policy and Guidelines are created to guard with special care the safety of Narateen members, facilitators, and Nar-Anon/Narateen as a whole. In addition, each Narateen group must adhere to the policies of their local Nar-Anon area and region, as well as any regulations in their state, province, or country concerning adults interacting with youth.

Helping Teens Recover Together

Narateen groups, which are part of the Nar-Anon Fellowship, are formed to provide support to teenage family members and friends of addicts. A Narateen group is a safe environment where teenagers can share. The principles that apply in the Nar-Anon fellowship, as outlined in our Twelve Steps, Twelve Traditions, Twelve Concepts, Guide to Local Services and Guide to World Services, also apply to Narateen and include honesty, trust, confidence, safety, and anonymity.

SAFETY POLICY:

Area/Region Requirements

A group is considered a Narateen group when it and its area or region meets the following requirements:

- Develops and submits Narateen Safety Policies for review to the WS Narateen committee.
Safety Policy includes:
 - NTPP is voted in by assembly
 - Background checks are passed by all Facilitators
 - State, county, province or country laws are reviewed and incorporated into the policy
 - Safety policy is approved by assembly
- Has an assembly elected Narateen Process Person (NTPP).
- NTPP submits Narateen Facilitator Registration Form and Narateen Group Registration Form to WSO-

Note: For legal purposes the region should have documented proof in their regional minutes to support all the above.

In the absence of an area or region, a group is requested to contact the World Service Narateen Committee for guidance on starting a Narateen group.

Once these requirements are met the group will be listed on the Nar-Anon WS Website.

Group Requirements

- Group Registration with WSO
- Have at least two certified facilitators registered with WSO



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- Adhere to local Narateen safety policies
- Notify the NTPP of any group changes

Local Safety Policy:

As identified above, each group, area or region is required to create their own approved safety policy to define service positions, facilitator certification process and support the Narateen program.

FACILITATING A NARATEEN GROUP

A Narateen facilitator should be an active, adult member of Nar-Anon who attends meetings on a regular basis. All Narateen facilitators must be registered with the WSO after being certified by NTPP or Narateen Subcommittee in accordance with their local group, area or region's safety policy, which must include successful completion of a background check.

Narateen facilitators should not dominate the meetings, but rather facilitate to keep the group focused on the topic. It is suggested that a facilitator not be a relative or legal guardian of a Narateen member of the group, as members of the group may feel uncomfortable speaking freely and openly-

WHY IS HAVING TWO FACILITATORS NECESSARY?

It is highly recommended that every Narateen Group have two certified facilitators at every meeting, preferably one male and one female. The teens and facilitators are protected when two facilitators are in the room. Also, if a situation arises where a facilitator must leave the room, another is there to continue the meeting. If one facilitator is unable to attend, it is recommended that he/she call another certified Narateen facilitator to substitute. If a replacement second facilitator is unavailable, a group conscience, including the available facilitator, may be taken to decide whether to continue or cancel the meeting.

NARATEEN FACILITATOR CERTIFICATION

Each local Nar-Anon area or region shall develop and define a process to certify Narateen facilitators based on these World Service Narateen Safety Policy in accordance with the local area, state, region, province, or country's laws. It is important to check into the legal requirements for adults interacting with minors. Certification is a formal acknowledgement that a member has met the requirements for being of service to Narateen. A process for recertification should also be defined.

NARATEEN PROCESS PERSON

The Narateen Process Person (NTPP) is elected by the area or region, to be responsible for the confidential records, including the completed forms and background checks of facilitators. Duties include:

- Coordinate required background checks
- Register certified facilitators with WSO
- Register groups with WSO
- Keep all facilitator information secure

It is suggested the NTPP be certified in the same way as a Narateen facilitator. The NTPP is elected by assembly. The NTPP may be a member of the Narateen committee and may also serve as chair.

Facilitator Registration Forms must be completed and sent to WSO annually for renewal in June and whenever any changes occur. The NTPP is also responsible for registering all Narateen Groups with



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WSO, thus verifying the availability of at least two certified facilitators for each group. Regions may determine other Narateen positions and support services.

MEETING SAFETY AND MEMBER CONDUCT

It is suggested that behavior requirements be drawn up during the first few Narateen meetings and read aloud before each meeting. In this way, members know what is expected of them during a meeting. All Narateen groups are autonomous and free to develop their own code of conduct. It is the facilitator's responsibility to gently remind the group of the best practices, principles, and standards.

Narateen members may have been exposed to violence, drug abuse, weapons, verbal abuse, emotional disorders, and law enforcement issues. The facilitator's job is to help teens cope with their feelings regarding addiction using the tools of Narateen/Nar-Anon. Family members or guardians who leave a child at a Narateen meeting are entrusting facilitators with the safety of their child during the meeting. It is the responsibility of the facilitators to maintain order during the meeting according to the behavior requirements. Any disciplinary action to be taken by facilitators is explained in the requirements. An example of possible disciplinary actions would be a verbal warning for the first offense.

Before and after the meeting, it is the family member's or guardian's responsibility to discipline their children and they should not be questioned by the facilitator. If a member must be removed from a meeting due to disruptive behavior, a facilitator should stay with the child until released to their parent.

It is important that all facilitators know what to do if an emergency situation arises, whether it is within the meeting or an environmental emergency from natural disasters. These emergency plans should be worked out prior to starting a new Narateen meeting and should be included in the local safety guidelines.

When facilitators must protect themselves from personal harm, accusations, or threats, even if totally blameless, they should consider the members' safety when deciding to become or continue as facilitators. If a facilitator decides to step down, the NTPP or regional Narateen sub-committee should assist in finding a new facilitator.

It is important that mandatory reporting laws, such as those for child abuse and neglect, be reviewed for your city, county, state, province or country and incorporated into your safety guidelines. You are encouraged to consult other Narateen facilitators or Narateen service members before taking any action regarding reporting.

Motion 20, as amended -- CARRIED, 31/0/1

MOTION 14 - In the Guide to World Services, page 24, section Nar-Anon Recovery Literature and Service Materials, subsection Recovery Literature, add to the end of the second paragraph:

Submissions received by the committee, not on the Priority List, can be reviewed, expanded, and/or edited if material is not available for Priority List items.

Motion 14, as amended -- CARRIED, 31/0/0*
*(*One voting member left the room)*



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MOTION 16 - In the Guide to World Services, page 24, section Nar-Anon Recovery Literature and Service Materials, subsection Recovery Literature, revise the last sentence of the second paragraph.

Change to:

After the WSC determines the priorities, the request or submission is sent to the World Service Literature Committee for further development, which includes being reviewed, expanded on, and edited, before going through the approval process for recovery literature (see below).

Motion 16 -- CARRIED, 32/0/0

MOTION 27 - In the Guide to Local Services, page 9-1, section Literature, after subsection Conference Approved Literature (CAL), add new subsection:

Draft Recovery Literature/Fellowship Review of New Service and Outreach Literature

Recovery literature sent out in draft and fellowship review literature/materials are not permitted to be posted on group, area, regional or NSO websites. These pieces are for review and input. For complete policy on literature posting, see the Guide to World Services, section Nar-Anon Recovery Literature and Service Materials.

Motion 27 -- CARRIED, 32/0/0

Floor motion made and seconded to lay Motion 28 on the table.

Floor motion CARRIED, by voice vote

Floor motion made and seconded to postpone Motion 30 until after Motion 28.

Floor motion CARRIED, by voice vote

Recess from 3:02 PM to 3:17 PM

- Roll Call - 31 voting members: 21 votes = 2/3 vote, 16 votes = simple majority

World Pool Elections: All candidates were elected to the World Pool by majority vote: Marie T., Mary Helen J.

Direct Elect to the Board of Trustees by the WSC: Marie T.

Election of 2020 Conference Facilitator: Tony M.

Delegate Representative: Lynne K.

- Roll Call - 31 voting members: 21 votes = 2/3 vote, 16 votes = simple majority

MOTION 32 - In the Guide to World Services, pages 35-38, section World Service Committees, remove the World Service Committee descriptions and replace with:

WORLD SERVICE COMMITTEES

World service committees are directly responsible to the BOT as described in the Bylaws. The world service committees and the BOT are responsible to the fellowship as directed by the WSC.

In accordance with Concept Four, effective leadership qualities such as humility, open mindedness, integrity, trustworthiness, and a strong commitment to open communication are essential qualities for members of world service committees.



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General Requirements

Desired Qualifications

- Attend Nar-Anon group meetings regularly
- Have completed three years of service in Nar-Anon
- A working knowledge of Nar-Anon's Twelve Steps, Twelve Traditions, and Twelve Concepts of Service
- Have the ability to work independently and as a team member, make proposals/suggestions, be flexible in the decision making process, and complete assignments within deadlines
- Be available to attend scheduled committee meetings using the technology pre-determined for such meetings (e.g., conference calls, internet calls, committee web forums, email)

General Committee Duties

- Hold regularly scheduled committee meetings
- Be accountable for assignments given to the committee
- Keep records of the committee's actions and make them accessible to the fellowship
- Communicate the activities of the committee to the fellowship through the Nar-Anon World Service Website and newsletter articles
- Submit quarterly committee reports to the BOT and biennially to the WSC

The working language of the world service committees and the WSC is English.

World Service Committees

World Service Budget and Finance Committee

Duties and responsibilities: The responsibility of the World Service Budget and Finance Committee is to maintain a regular review of the financial affairs of NFGH, Inc. The committee will review income, production costs, operating expenses, and changes in assets and liabilities as checks and balances, and make recommendations or suggestions to the BOT of any cost savings or adjustments that would affect the financial position of the corporation.

The committee will prepare a budget for each upcoming year to present to the BOT for approval, based on their review of income, production costs, operating expenses, the needs and requirements of WSO, the world service committees, and the fellowship as a whole.

Qualifications for membership: In addition to the general requirements for serving on a world service committee, members should have an understanding of Concept Eleven: Nar-Anon funds are used to further our primary purpose to carry the message, and must be managed responsibly. Members should have knowledge and understanding of, or an interest in financial matters.

Events – World Service Conference Committee

Duties and responsibilities: The WSC Committee coordinates all aspects of the WSC. The committee prepares and distributes the conference invitation, receives and reviews motions for the *CAR*. Confirms that all motions meet the criteria for placement in the *CAR* before distribution. The committee is responsible for verifying eligibility of voting members attending the conference. A copy of the minutes showing the decisions made at the WSC is sent to the fellowship following the conclusion of the conference. Communicate regularly with the World Service Board of Trustees, world service committee



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chairs, national service offices, regional service committees, regional delegates, and members of the fellowship as needed.

A member of this committee serves as the chair of the WSC.

Qualifications for membership: In addition to the general requirements for serving on a world service committee, ideally new members will have attended at least one WSC and have a working knowledge of *Robert's Rules of Order*.

Events – World Service Convention Committee

Duties and responsibilities: The World Service Convention Committee plans and hosts a Nar-Anon world convention in cooperation with the NA world convention. In preparing for a convention, the committee works closely with the host city's area or regional service committee, where one exists. It also works with WSO, which is the liaison between the Nar-Anon World Service Convention Committee and the host hotel. The committee recruits volunteers and speakers, plans the program schedule, hospitality, entertainment, meetings, and registration. For the convention flyers and merchandise, the World Service Convention Committee designs a logo based on the theme.

Qualifications for membership: In addition to the general requirements for serving on a world service committee, members will have previously served on a fellowship event planning committee.

World Service Literature Committee

Duties and responsibilities: The purpose of the World Service Literature Committee is to compile, review, and edit literature to be presented to the fellowship for approval. This includes recovery, service, and outreach literature, or other literature developed at the suggestion of the fellowship. The committee is responsible for ensuring that all literature conveys the Nar-Anon message in accordance with the steps, traditions, concepts, policies, and guidelines; is correctly presented with regard to grammar, spelling, and format; and does not contain plagiarism in any form. The committee is also responsible for updating existing literature affected by conference approved changes where similar wording is used.

Qualifications for membership: In addition to the general requirements for serving on a world service committee, members should be familiar with the steps, traditions, and concepts; have experience reviewing and editing literature with regard to grammar, spelling, punctuation, and writing; and be proficient in the use of current technology.

World Service Narateen Committee

Duties and responsibilities: The purpose of the World Service Narateen Committee is to develop policy, support group, area, and region Narateen efforts, and advance the growth of Narateen. This is done by being of service to area and region Narateen efforts. Regions submit Narateen Safety Policy for review to the World Service Narateen Committee. The committee informs the worldwide fellowship about Narateen through websites, mailings, newsletter, and presentations. The committee also encourages Narateen members to submit writings for Narateen literature.

Qualifications for membership: Members should meet the general requirements for serving on a world service committee. Members with Narateen service or adults with experience interacting with minors are highly desired.



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World Service Newsletter Committee

Duties and responsibilities: The World Service Newsletter Committee produces a quarterly newsletter for the Nar-Anon Fellowship. The committee is responsible for ensuring that the newsletter conveys the Nar-Anon message in accordance with the Twelve Steps, Twelve Traditions, Twelve Concepts of Service, policies, and guidelines; is correctly presented with regard to grammar, spelling, and format; and does not contain plagiarism in any form; reports the business of the fellowship; and includes upcoming world, region, or area events such as conventions, workshops, or recovery days. The committee is responsible for publishing the newsletter in a timely manner.

Qualifications for membership: In addition to the general requirements for serving on a world service committee, members should have experience reviewing written material with regard to spelling, grammar, punctuation, and content and have access to a computer and the internet. Committee members are required to attend quarterly meetings. Members should be willing to assist the committee in accumulating articles and information from the worldwide fellowship.

World Service Outreach Committee

Duties and responsibilities: The purpose of the World Service Outreach Committee is to serve as a resource for the fellowship in order to help carry the Nar-Anon message of hope throughout the world. This is done by developing and compiling outreach literature and materials used to raise public awareness about the Nar-Anon program. The committee also carries the Nar-Anon message through outreach efforts directed towards national and international organizations which might come in contact with families and friends of addicts.

Qualifications for membership: In addition to the general requirements for serving on a world service committee, members should have a thorough understanding of Tradition Eleven, "*Our public relations policy is based on attraction rather than promotion; we need always maintain personal anonymity at the level of press, radio, films, internet, and other forms of mass media. We need guard with special care the anonymity of all NA members.*"

World Service Policy and Guidelines Committee

Duties and responsibilities: The purpose of the World Service Policy and Guidelines Committee is to research, develop, and review all policies and guidelines proposed for fellowship approval at the WSC. The committee will review and confirm existing policies and guidelines as directed by the WSC.

The committee is a resource for the fellowship to clarify the policies and guidelines found in our service documents.

Qualifications for membership: In addition to the general requirements for serving on a world service committee, members should have at least four years of continuous service in Nar-Anon.

World Service Website Committee

Duties and responsibilities: The World Service Website Committee is responsible for the content and consistency of the world service website, www.nar-anon.org. Duties include ensuring its content is in keeping with Nar-Anon's Twelve Traditions and Twelve Concepts of Service, has up-to-date information of interest to all Nar-Anon members and trusted servants, and acts as an outreach tool to carry the Nar-Anon message on the internet.

Qualifications for membership: In addition to the general requirements for serving on a world service committee, members should have an adequate working knowledge of the internet and its usage.



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World Service Human Resource Committee

Duties and responsibilities: The purpose of the World Service Human Resource Committee is to screen candidates applying to become members of the World Service Board of Trustees and for the positions of Conference Secretary and Conference Facilitator.

Duties of the committee are to develop, maintain, and implement a nominations process to identify the most qualified candidates for service. The committee notifies the Nar-Anon Fellowship of open positions and the qualifications to serve in these positions. The committee screens applications for those most qualified for election to the BOT and the Conference Facilitator; interviews potential candidates; checks references; and forwards a list of the most qualified applicants to the WSC for election.

Qualifications for membership: In addition to the general requirements for serving on a world service committee, members should have five years of continuous service in Nar-Anon, including world service experience. Members of this committee must also agree to protect confidential information obtained in the application process.

World service committee email addresses are listed at the end of this guide.

Floor motion made and seconded to suspend the rules for the facilitator not to read the entire motion.

Floor motion CARRIED, by voice vote.
Motion 32 -- CARRIED, 30/0/1

Floor motion made and seconded to take Motion 28 from the table.

Floor motion CARRIED, by voice vote.

MOTION 28 - In the Guide to World Services, page 26, section Nar-Anon Recovery Literature and Service Materials, subsection Development and Approval Process for New Service and Outreach Literature/Materials, third paragraph:

After BOT's final review, the literature/material will be stamped "Approved for Fellowship Review" and sent to WSO for publishing. Each piece is then given a minimum of twelve months for review by the fellowship. Literature/materials sent out as draft for fellowship review are not permitted to be posted on mass media or websites of-groups, areas, regions, or NSO's. These pieces are for review and input. During this time, the fellowship can use the piece, and the BOT will accept suggestions and comments from the fellowship and make changes as they and the developing committee deem appropriate. If necessary, BOT approved literature/material can be easily changed or pulled from inventory if there are concerns from the fellowship. When the literature/material has met the minimum review requirements, the BOT or the appropriate world service committee takes responsibility for submitting the final draft as CAT (Conference Approval Track) literature/material. At the WSC, the piece is then voted on for conference approval.

Motion 28, as amended -- CARRIED, 31/0/0

MOTION 30 - In the Guide to World Services, page 24, section Nar-Anon Recovery Literature and Service Materials, subsection Approval Process for Recovery Literature:

Replace with:

After recovery literature has been reviewed and edited, it is forwarded to the BOT for approval before it is sent to the fellowship for a preliminary review. This allows the fellowship time to review the



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literature and forward suggestions to the World Service Literature Committee for further editing. The World Service Literature Committee will make necessary revisions and submit recovery literature to the fellowship not less than 150 days prior to the WSC with the CAR for approval at the WSC. Once approved, literature will be sent to WSO for publishing. Should a piece of literature not be approved by the WSC, and the World Service Literature Committee has been directed to make changes, it will be revised and sent to the fellowship for another review. The recovery literature approval process will be repeated. Any recovery literature released for preliminary review should not be displayed or used in Nar-Anon meetings. *These pieces marked draft literature are not permitted to be posted on mass media or websites.* Recovery literature sent with the CAR for conference approval shall not be used in Nar-Anon meetings, although it may be displayed and distributed to members at Nar-Anon meetings.

Motion 30, as amended -- CARRIED, 31/0/0

Recess for dinner at 5:20 PM; reconvene at 6:40 PM

- Roll Call of all present - 52

WORLD SERVICE COMMITTEE breakout sessions

WSC 2020 Theme:

All present were permitted to participate in voting for the theme. Theme chosen from suggestions submitted throughout WSC 2018.

WSC 2020 Theme: "Growth Through Service"

Day Three session adjourned at 8:20 PM



RECOVERY • UNITY • SERVICE
NAR-ANON WORLD SERVICE CONFERENCE 2018

Monday - April 30, 2018 – opened at 9:00 AM

- Serenity Prayer
- Twelve Steps (reading in Spanish)
- Twelve Traditions (reading in Russian)
- Twelve Concepts (reading in Farsi)
- Daily SESH Reading
- Announcements
- Reading of WSC Standing Rule #5, concerning floor motions
- Roll Call - 32 voting members: 22 votes = 2/3 vote, 17 votes = simple majority

PROCEDURAL VOTING / NEW BUSINESS – FLOOR MOTIONS

New business motions passed in this session do not take effect. They are added to the 2020 CAR for fellowship approval.

REVIEW and approval of minutes from previous day.

Floor motion made and seconded to approve the minutes as corrected.

Floor motion CARRIED, by unanimous consent.

Floor motion made and seconded to suspend the rules to allow the reading of the motion without a second.

Floor motion CARRIED, by unanimous consent

FLOOR MOTION 1 - In the Guide to Local Services, page 2-1, section How to Start a Nar-Anon Meeting, subsection Registration of Groups, insert the text below at the end of paragraph 2:

If there are established Nar-Anon Family Group meetings in your community, you are encouraged to reach out to those groups for support and information.

Floor Motion 1, as amended -- CARRIED, 26/0/6

Recess for break at 11:16 AM, reconvene at 11:26 AM

- Roll Call - 31 voting members: 21 votes = 2/3 vote, 16 votes = simple majority

Floor motion made and seconded to end this session and go to the closing of the conference.

Floor motion FAILED, 19/8/3

(Agenda changes require a 2/3 majority vote)

Floor motion made and seconded to suspend the rules and show three remaining floor motions on the screen for a total of ten (10) minutes. Motions will not be read by the facilitator, and there will be no discussion. Motions will be returned to the makers.

Floor motion CARRIED, by unanimous consent

NEW IDEAS RAISED DURING THIS CONFERENCE

ANNOUNCEMENTS

CLOSE WITH SERENITY PRAYER

WSC 2018 adjourned at 11:59 AM
