

WORLD SERVICE – BOARD OF TRUSTEES MEETING

October 22, 2023

Meeting opened at 9:00 AM PT/12:00 PM ET/8:00 PM SAST with the Serenity Prayer.

The Twelve Concepts were read.

Roll call: 7 voting members present

Motion was made and seconded to approve the August 27th minutes. Approved with 7 yes votes

1 poll approved

Do you approve the Guidelines for Post on Nar-Anon Family Groups Instagram Account?

Nar-Anon Family Group Headquarters, Inc. (1) (2)	
Snapshot financials	
<i>Through September 30, 2023</i>	
Income:	
Literature Sales	174,400.88
Donations	95,990.50
Royalty Income	3,874.05
Total Income:	274,265.43
Expenses:	
Production Costs	(121,188.53)
Payroll Costs	(128,141.12)
Operating Expenses	(68,593.68)
Total Expenses:	(317,923.33)
Other Income:	
Payroll Tax Refund - Employee Retention Credit - Covid-19	
Economic Relief CARES Act	21,707.83
Other Income & Expenses	307.51
Total Other Income:	22,015.34
YTD Net Income:	(21,642.56)
Operating Cash Analysis	
<i>As of 09/30/23 (B&F Meeting)</i>	
General Account	48,454.80
Prudent Reserve Account	20,000.00
Less Credit Card Debt (3)	(7,584.30)
Available Operating Cash:	60,870.50
<i>As of 10/20/23 (WSB Meeting)</i>	
General Account	48,528.09

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Prudent Reserve Account	20,000.00
Less Credit Card Debt (3)	(10,598.50)
Available Operating Cash:	57,929.59

(1) No WSC income or expenses reflected here.
(2) Until fiscal year is closed on 12/31/23, these financial statements may be subject to revisions. Any significant revisions will be documented.
(3) Credit card balance paid in full monthly - does not coincide with reporting date above.

A poll will go up after we receive the 990 for each board member to acknowledge they have viewed it.

WSO update:

Sales are improving.

No changes in the office staff.

There have been numerous emails from Iran Region One and individual members. Documentation we received showed the Nar-Anon name had already been changed. The contract has been terminated. We are hoping to find someone (not a Nar-Anon member) who can explain the legal process for registration with the ministry in Iran. Question – Can the delegate be seated?

A response to address all the emails will be drafted and sent to the board members for approval.

A delegate asked for the dates of the board meetings – we will post on the website.

Old Business

Amended by-laws – there was a motion at the 2023 WSC to consider changing the board terms. We have not made a decision. We do need to change Board of Trustees to World Service Board. We will wait to hear from the Best Practices ad hoc committee before making a decision on the board terms.

A poll will go up – should the Outreach Instagram continue?

We will have a roundtable with the WS Committee chairs and vice-chairs on December 2nd. We need to remind them communication with the fellowship other than newsletter articles and roundtables should come to the board first.

The board inventory and Loom video will be moved to the December meeting.

Traditions Workshop – change “We” version to the serenity Prayer

Change to a Service Workshop

Remove the comment about the anonymity statement

Remove the Workshop Packet before it goes out for Fellowship Review

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Remove Baker's Dozen

A poll will go up the version #1 and version #2 of Students and Professions in Our Meetings

Break at 1:38 ET

Roll call after break

7 voting members

Staff pay increases – excluding the Executive Director

Motion made and seconded To approve the increases suggested by the Executive Director beginning the first paycheck in November. Approved by unanimous consent

New Business

- Newcomer's packet from Electronic Literature ad hoc committee – all the documents will be reviewed to make sure there aren't any changes from the conference approved literature. An email will go out to the board confirming this. A suggestion was made that this ad hoc become a sub-committee of Litcom for the purpose of formatting, including print versions. The chair and vice-chair will compile a list of duties and include the office manager in the conversation.
- We will reach out to a member for help with the Website Powerpoint.

The meeting closed with the Serenity Prayer at 10:28 a.m. PT, 2:28 p.m. ET, 8:28 p.m. SAST

The next regular meeting is December 17, 2023 at 9:00 AM PT/12:00 PM ET/6:00 PM SAST.

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