

WORLD SERVICE – BOARD OF TRUSTEES MEETING

August 22, 2021

Meeting opened at 9:10 AM PT/12:10 PM ET/6:10 PM SAST with the Serenity Prayer.

The Twelve Concepts were read.

Roll call: 7 voting members present

Motion made and seconded to approve the June 27, 2021 minutes. Approved.

No polls since our last meeting.

Financials:

The treasurer was not present for this meeting. We are up to date with information to the CPA. We need to confirm the funds in the general account do not contain any funds that should be in the conference account.

WSO Update & Needs

- We have four employees working in the office.
- A volunteer is helping with data entry.
- The binder and cutting machines were down, but now back in service.
- Cathy is considering outsourcing the binding for SESH.
- The office is up to date on SESH orders.
- Now receiving more group orders.
- Mail orders are down to about 2 a month.
- WSO is receiving donations vis check.
- The new literature should be available in the webstore next week.
- A banner will be going on the website for job opportunities at WSO.
- Outsourcing of SESH will happen if WSO cannot keep up or a machine is down.
- The turnaround for the outsourced literature is two weeks or less but would arrive in increments.
- The cutter and binding machine were under a maintenance contract until last year. The standard service is \$150 per visit. We are still ahead financially by not being under maintenance agreement.

Old Business

- The contribution button on the website is to be separate from the webstore. We are still researching Paypal.

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- We have two applicants for the Assistant Executive Director position. We will interview both applicants. We will submit a list of questions for the applicants. Cathy will start the list of questions. The questions need to be approved by the board by Saturday, August 28th.
- Break at 1:19 – 1:30 EDT
- Motion made and seconded on the salary for the Assistant Executive Director, which would increase if and when they become the Executive Director. Motion approved 7 yes.
- We have asked the attorney to answer specifically “does the language in the GWS prohibit screen sharing?” After we receive the answer a bulletin will be created.
- All WS committees said yes to using Zoom for their meetings except newsletter. Each committee will have a license with limited access for meetings and roundtables. The license would be on the committee email. We are suggesting training for the chairs and vice-chairs. This Zoom will not include translations. The board chair will have one of the licenses.
- The BOT roundtable with the fellowship is set for September 26, 2021. The adhoc committee will meet and put together an agenda for the roundtable.
- We will have an extra board meeting on Saturday, September 11th to prepare for the roundtable.

New Business

There was a question about the flip chart and Seventh Tradition poster which were approved for use at the 2016 WSC. There were concerns about whether the graphics were public domain. Mexico will be contacted to see if they are producing the flip chart.

WS Newsletter Committee had asked to speak during the board meeting. We will suggest a roundtable with the committee.

Everyone needs to respond to the poll on making “We’ve Been There” approved at the 2021 WSC into a reading card and including it with the other sets.

The Zoom meeting Id is 893 9136 4605 and password 928154 for the roundtable. We will also use it for our September 11th meeting.

Motion to close the meeting was made and seconded. The meeting closed with the Serenity Prayer at 11:26 AM PT/2:26 PM ET/8:26 PM SAST.

The next regular meeting is October 24,2021 at 9:00 AM PT/12:00 PM ET/6:00 PM SAST.