



WORLD SERVICE – BOARD OF TRUSTEES MEETING

August 30, 2020

Meeting was held by Skype and opened at 9:00 AM PT/12:00 PM ET/6:00 PM SAST with the Serenity Prayer.

The Twelve Concepts were read.

Roll call: 6 voting members present.

Approval of Minutes:

June 28, 2020

Motion to approve the minutes was made and seconded.

Vote: 5 Yes, 1 Abstained

Secretarial Housekeeping: Motion to approve 3 polls posted since the June 28, 2020 meeting was made and seconded.

Vote: 5 Yes, 1 Abstained (Polls are listed on page 3)

Financials: Profit and Loss items for June 2020 have not yet been reconciled.

- Reports submitted:
 - Balance Sheet – Aug. 24, 2020
 - Final Balance – Aug. 22, 2020
 - US Bank – Jun. 22, 2020
 - Stripe Comparison, Jan. 1, 2019 – Aug. 24, 2019 vs Jan. 1, 2020 – Aug. 24, 2020
 - Profit and Loss, Jan. 1, 2019 – May. 31, 2019 vs Jan. 1, 2020 – May. 31, 2020
- Highlights:
 - Literature sales are down on all lines: California, Other States/Countries, Total. There appears to be a slight increase for June.
 - Shipping & handling income figure is incorrect due to data entry errors.
 - No royalties were received for 2020.
 - Credit Owed: \$12,837.68
 - US Contributions are up.
 - International Contributions are down 30%.
 - Total income is down \$67,114.18.
 - Purchasing: paper and supplies are down \$2,332.35.
 - Gross Profits are down \$23,406.07.
 - Net Operating Income is down \$37,475.92.
 - Conference Expenses: \$7,494.13
 - Total Current Assets are down \$45,137.89
 - CPA was asked to investigate \$218.75 shown on the Balance Sheet as undeposited funds.

WSO Update & Needs:

- No report



WORLD SERVICE – BOARD OF TRUSTEES MEETING

August 30, 2020

Old Business

- Staff Increases: We will hold off discussing until the Executive Director and absent board members are present. We will ask the Executive Director to send recommendations and performance reviews to the entire board.
- Online Meetings Ad Hoc Committee: The committee has completed the assigned task. Their revised report will be submitted shortly.
- Virtual Conference Ad Hoc Committee report: The committee has completed the assigned task. Their report will be submitted within the next 2 weeks. The board will have a roundtable discussion on September 27th to discuss the report and its implications. A poll to decide whether to make the 2021 conference virtual will follow shortly thereafter.
- History Project: The project is currently on a fact-finding mission and unsure of the ultimate format.

New Business

- Nothing to discuss.

The call closed with the Serenity Prayer at 10:22 AM PT/1:22 PM ET/7:22 PM SAST.

The next meeting is October 25, 2020 at 9:00 AM PT/12:00 PM ET/6:00 PM SAST.



WORLD SERVICE – BOARD OF TRUSTEES MEETING

August 30, 2020

Secretarial Housekeeping

1. Copyright Release Form Poll

Do you approve the revised Copyright Release Form?

Results:
Yes – 7
No – 0
Abstentions – 0

2. Donation Appeal Banner Poll

Do you approve adding a donation appeal banner on the WS website homepage?

Results:
Yes – 4
No – 2
Abstentions – 1

3. Literature Price Increase Poll

Do you approve increasing the price of some literature per the “Key Literature and Average Monthly Sales” workbook? There will be a 2019 average monthly sales workbook and one for the projected 2020 sales. The projected 2020 will be amended to reflect a 50% drop in sales volume and both workbooks will be attached to the communication to the Board of Trustees.

Results:
Yes – 0
No – 6
Abstentions – 0