



## WORLD SERVICE – BOARD OF TRUSTEES MEETING

February 24, 2019

Meeting was held by Skype and opened at 9:00 AM PT/12:00 PM ET/7:00 PM SAST with the Serenity Prayer.

The Twelve Concepts were read.

**Roll call:** 7 voting members present

### Approval of Minutes:

- **12/16/2018:** Motion to approve the amended minutes made and seconded.  
Vote: Yes -7, No – 0, Abstain - 0

### Secretarial Housekeeping:

- 1 poll to be completed and included in the minutes of the April meeting.

### Financials:

- Reports submitted by Treasurer: Balance Sheet, October 2018 YTD Profit and Loss, Bank Statement, Stripe

Stripe represents 75% of our income. The remaining 25% comes through physical mail.

Literature Sales are down 8.9%.

Royalty Income is down 57%.

US Contributions are down 5.9%.

Individual contributions are down 13.2%.

International Contributions are down 21.46%

Total income is down 7.96%.

Productions costs are up 3.18%

Gross profits are down 18.1%.

Net Operating Income is down 68.27%.

Net Income is down 39.62%

Convention profit is \$24,083.21.

### WSO Update & Needs:

- The copyright form for SESH is complete but registrations have not been sent.
- WSO received complaints that shipping costs are high. USPS and UPS charges have increased. Shipping charges calculated at the time of purchase are often estimates. WSO will absorb the additional charges and reevaluate this in June or July.
- WSO requested samples of anniversary medallions from vendor.
- EENAC is willing to pay for BOT Vice Chair to travel to their convention. They are still looking at what can be contributed towards Executive Director's travel costs.
- The BOT will read through the yellow book and make a recommendation on its future status.
- The part-time employee was evaluated and the search for an addition to the production staff continues.



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- Due to severe rain the WSO office may have to close for 4 days for roof repairs. The actual dates will be announced as soon as they are known.
- There are outdated hyperlinks on the website which will be reviewed and updated by the website committee.
- The Nar-Anon Twelve Step Program (yellow book) contains language that is inaccurate and no longer consistent with our program. The Board will conduct a read-through and present a recommendation for its future status.
- Al-Anon literature (excluding Alateen) will be removed from the webstore and a statement to this effect will be posted. The Executive Director will send the current inventory numbers to the Board.

**The May roundtable meeting will be split between a review of the Blue Book and royalties.**

### **Board Terms**

A motion to change Article 5.4 of the bylaws to allow second BOT terms to be split into 3 two-year terms was made and seconded.

The term of each Trustee shall be six (6) years, until the next annual meeting for election of the Board as specified in these Bylaws, and until his or her successor is elected. Each trustee may serve no more than two (2) consecutive terms without a break in service on the Board of at least three (3) years.

First trustee term will be 6 years. Second term trustees may serve up to three 2-year terms to equal 6 years. Each second term board member will inform the board and World Service Human Resource Committee of their intent to continue to serve by June of the year prior to conference.

Rationale:

It takes a full six (6) year term to really get the hang of what is going on and how to transition from being a committee member to understanding the legal responsibility of being a board member. The retention rate of trustees has been very low for second terms. An option to do a second term in two year increments gives a service member that may not want to do a full 6 years the option to be of service for the time they are willing and not just a hard six-year option. If we are low on trustees a trustee may consider a two-year option whereas a six-year term they may not even consider it.

Vote: Yes -7, No – 0, Abstain - 0

### **Old Business**

- Executive Director Duties/Scale (performance evaluations & future hiring) will be finalized by sub-committee.
- Treasurer will post duties for bylaws in the current meeting folder of WSOBOT.
- The final Internal Committee Handbook as a Word and a PDF version will be posted in the WS Committee Yahoo Group.
- An email will be sent informing WS committees to contact WSO for access to the contact database.



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Next BOT meeting is 4/28/2019 at 9 AM PST/12 PM ET/7 PM SAST.

Meeting closed with the Serenity Prayer at 11:47 AM PT/2:47 PM ET/9:47 PM SAST.