



## WORLD SERVICE – BOARD OF TRUSTEES MEETING

August 26, 2018

Meeting was held by Skype and opened at 9:01 a.m. PST/12:01 ET with the Serenity Prayer.

The Twelve Concepts were read.

**Roll call:** 6 voting members present

### Approval of Minutes:

- **6/24/2018:** Future Board Meetings Dates Corrected  
Motion to approve the corrected minutes made and seconded.  
Vote: 6 yes

Vice Chair joined the call at 12:17 (7 voting members present)

- **Secretarial Housekeeping:** Motion to confirm polls made and seconded.  
Vote: 7 yes (unanimous) (Polls are listed on page 3).

### Financials:

- Reports submitted by Treasurer: Balance Sheet, Profit and Loss, Bank Statement

Total Assets: \$203,535.38 – up by \$34,528.60 as compared to this time last year. \$179,501.74 of the total assets is in cash. World Convention receipts do not reflect expenses which might be in the credit card balance.

Profit and Loss Quarter Comparison: Gross Profit of \$42,390.18 is down compared to this time last quarter due to a reduction in Literature Sales and US contributions.

Profit & Loss Year-to-Date comparison: Net income of \$21,326.55 is down \$19,221.70 compared to this time last year. Literature sales are down \$5,249.70. International contributions are down \$3,132.95. A portion of WSO Staff Salaries are included in production costs.

Net Income: Net income for the first 6 months is \$40,548.25 and \$12,737.07 for the second 6 months. WSC gain is \$6000. \$1500 deposit for next WSC was made. BOT to consider the reasons for the overage and how to handle the remaining \$4500 will be discussed at our next meeting. Possibilities include scholarships, additional seed money, refunds to participants.

### WSO Update & Needs:

- WSO Office Manager will attend career days and job fairs at local colleges. Responses to job posting were received but applicants do not show up for interviews.
- There was a slight increase in sold literature compared to 2017. SESH is still are best seller. Men's Sharing Their Experience is selling well and sales of the journal are also picking up. Year-to-date sales of our top sellers through June 30<sup>th</sup> are as follows:  
SESH - 5,340  
Twelve Steps (1 – 12) – 1,750



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New comer packets - 9,000,  
Blue Booklet (small) - 10,000  
Blue Booklet (large print) – 3,658  
New Group Packets (additional 20 in July) – 102  
Sharing the Slogans – 619

- Copyright registration process will start after the World Convention.

### **Old Business**

Items moved from New Business:

Royalty Contracts – Priority 2  
Database – Priority 3

WSO Staff Reviews: see report.

In 2020 the California minimum wage will increase to \$15.00/hr. The overall performance goal for all staff is better time management. 1 day will be devoted to production. The scheduling of breaks will be adjusted to conform to government regulations.

Motion: Proposed increases take effect after bonus increases end was made and seconded. Motion to table this motion was made and seconded. Motion to table was approved unanimously (yes: 7).

Staff increases to be discussed at the roundtable on September 23.

Motion #1 from 2012 WSC: Database

WSC Committee requested this information by motion #1 in 2012. Complaints have been made as to how to update region information. Is this information kept at WSO? How is the region data that is entered on the website stored and is it accessible? Chair will send an email to Executive Director to begin this conversation.

Motion to close the meeting made and seconded.

Next BOT meeting is 10/28/2019 at 9:00 am PST/12 pm ET.

Meeting closed with the Serenity Prayer at 11:16 am PST/2:16 pm ET.



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### **SECRETARIAL HOUSEKEEPING**

[Poll votes confirmed by the Board]

1. Do you think the Newcomers Card is needed by the fellowship?

Results: Yes – 4. No - 0

2. Do you think Students or Treatment Professionals Visiting Our Meetings is need by the fellowship?

Results: Yes – 5, No - 0

3. Do you think the fellowship can use the proposed Tri-Fold Brochure on Outreach Basics?

Results: Yes – 0, No – 2, More info required - 5